Agenda

AREA AGENCY ON AGING
PASCO-PINELLAS
Helping Seniors Live Well at Home

AAAPP BOARD OF DIRECTORS MEETING
AAAPP CONFERENCE ROOM
9549 KOGER BLVD N, ST PETERSBURG, FL 33702
SEPTEMBER 21, 2026 / 9:30 A.M.

AGENDA ITEM #1 **CALL TO ORDER**

AGENDA ITEM #2 **INTRODUCTION OF AUDIENCE**

AGENDA ITEM #3 **PUBLIC MEETING NOTICE**

AGENDA ITEM #4 **ROLL CALL**

AGENDA ITEM #5 **PUBLIC COMMENT FOR ITEMS ON AGENDA**

AGENDA ITEM #6 **ADDENDUM ITEM(S) OR ANY ITEM REQUIRING DISCUSSION**

AGENDA ITEM #7 **CONFLICT OF INTEREST DECLARATION FOR ANY ITEMS ON THE AGENDA**

AGENDA ITEM #8 **CONSENT AGENDA**

A. Board Meeting Minutes – August 17, 2026
B. Finance Committee Meeting Minutes – August 6, 2026
C. AAAPP Unaudited Statements of Financial Position Year to Date July 31, 2026
D. AAAPP Unaudited Statement of Revenue and Expenditure Report Year to Date July 31, 2026
E. AAAPP Unaudited Statement of Activities and Changes in Net Assets Year to Date July 31, 2026
F. Surplus/(Deficit) Report by Planning and Service Area (PSA) for Year-to-Date July 31, 2026
G. New Vendor Application:
   1. Innovacare LLC dba Golden Years Adult Day Care Center New Vendor Application for Adult Day Care and Respite (Facility-based) services in Pasco County under Community Care for the Elderly, Alzheimer's Disease Initiative, Home Care for the Elderly, and Older Americans Act, Title IIIE.
H. Vendor Monitoring Reports Summary
I. Pre-Enrollment List Report as of 9/01/2026

Additional Material: Attached Handouts
Action Recommended: Motion for Board Approval

AGENDA ITEM #9 **ITEM(S) FOR DISCUSSION FROM THE CONSENT AGENDA**

AGENDA ITEM #10 **2027-2029 AAAPP STRATEGIC PLAN**
Mr. Stephen Ferrante, Group Victory, LLC
Mr. Ferrante will present the 2027-2029 AAAPP Strategic Plan for Board approval. The plan is reflective of the critical priorities and strategies the Board Directors identifies for the Agency's organizational operations, innovation, growth and sustainability.

Additional Material: AAAPP Strategic Plan - Draft
Action Recommended: Motion for Board Approval

AGENDA ITEM #11 **EXECUTIVE COMMITTEE REPORT**
Mr. David Alvarez, President
The Executive Committee met on August 17, 2026, to discuss the following items:

A. Executive Director’s Evaluation
Per the Agency’s By-Laws, the Executive Committee met and reviewed Ann Marie Winter’s evaluation for the period September 2025-August 2026, initiated by President David Alvarez. The Committee provided input to the President and took final action to finalize the evaluation at the meeting.

Additional Material: None
Action Recommended: None, For Information Only

B. Executive Director’s Annual Salary
The Executive Committee discussed a raise for the Executive Director. After reviewing comparison data, the Committee made a Motion to recommend that the Board approve a 3% merit-based salary increase be given to Ms. Winter effective October 1, 2026, in recognition of meeting her performance goals and her outstanding job performance.

Additional Material: None
Action Recommended: Vote on the Executive Committee Motion

C. Executive Director’s 2026 Goals
The Executive Committee discussed the 2026 Goals for the Executive Director. The goals on which the Executive Director will be evaluated are:

1. Purchase of land finalized and RFP award to selected developer for the Congressman Gus Bilirakis Senior Center and Affordable Housing project.
2. Implementation of Year 1 of the 2027-2029 AAAPP Strategic Plan Goals in collaboration with the AAAPP Board of Directors.
3. Implement Major Gifts Plan and Planned Giving Plan and meet Year 1 Goals in collaboration with the AAAPP Board of Directors.

Additional Material: None
Action Recommended: Vote on the Executive Committee Motion

AGENDA ITEM #12 **TEMPORARY SALARY INCREASE FOR THE EXECUTIVE DIRECTOR**
Mr. David Alvarez, President
During the Executive Committee's meeting on August 17, 2026, a 10% temporary salary increase was requested for the additional workload associated with administering the Congressman Gus Bilirakis Senior Center and Affordable Housing project due to coverage of the vacancy in the position that oversees the project. This temporary increase, if approved, would be effective as of May 1, 2026. The Executive Committee made a Motion to recommend that the Board of Directors approve the 10% temporary salary increase for the Executive Director to be effective as of May 1, 2026. A second Motion was made to have staff include in next year's agency budget, a line item for bonuses for Ms. Winter and for all Staff to be paid in January 2027 from surplus, and to be strictly "merit-based".

Additional Material: None
Action Recommended: Vote on the Executive Committee Motions

AGENDA ITEM #13 **DELEGATION OF AUTHORITY**
Mr. David Alvarez, President
During the Executive Committee's meeting on August 17, 2026, Ms. Ann Marie Winter, Executive Director, presented the revised Delegation of Authority document to the Committee establishing succession in the event that the Executive Director is absent or unable to perform the duties of the Executive Director. The document was revised to reflect the reorganization of the Executive Team titles as required by DOEA's Continuity of Operations Plan and can be edited or terminated at any time. The Executive Committee made a Motion to recommend that the

Board of Directors approve the revised Delegation of Authority document as presented.

<u>Additional Material</u>: Delegation of Authority Document
<u>Action Recommended</u>: Vote on the Executive Committee Motion

AGENDA ITEM #14 **EXECUTIVE COMPENSATION POLICIES**
Mr. David Alvarez, President
During the Executive Committee's meeting on August 17, 2026, Ms. Ann Marie Einter, Executive Director, presented the Committee with two new policies to review. These policies were created to comply with FS430.09, the new law enacted as of July 1, 2026, regarding AAA Executive Director compensation as included in the 2026 revised DOEA Handbook. It was agreed that a compensation survey and analysis be performed starting in 2027 and then updated every three years. The Executive Committee made a Motion to take the recommended Guidelines to the Board of Directors for approval.

<u>Additional Material</u>:
A. Executive Salary Compensation Guidelines Policy
B. Executive Salary Compensation Approvals Policy
<u>Action Recommended</u>: Vote on the Executive Committee Motion

AGENDA ITEM #15 **BOARD EVALUATION – SHORT SURVEY**
Ms. Ann Marie Winter, Executive Director
Staff will present the results of the 2-question survey that Board Directors were asked to complete and present recommendations on how to address the engagement and knowledge gap.

<u>Additional Material</u>: AAAPP Board 2-Question Survey 2026
<u>Action Recommended</u>: Dependent Upon Discussion

AGENDA ITEM #16 **CONGRESSMAN GUS BILIRAKIS SENIOR CENTER AND AFFORDABLE HOUSING PROJECT DEVELOPER REQUEST FOR PROPOSAL FOR A QUALIFIED DEVELOPER**
Ms. Ann Marie Winter, Executive Director
Staff have been working with Dominium, Inc., a national affordable housing developer providing pro-bono pre – development consulting services to AAAPP, to draft an RFP to secure a qualified developer to build and manage the Congressmen Gus Bilirakis Senior Housing Project and is seeking Board approval to start the RFP solicitation process.

<u>Additional Material</u>: None
<u>Action Recommended</u>: Motion for Board Approval

AGENDA ITEM #17 **AREA PLAN CONTRACT MODULE FOR FY2027**
Ms. Kristina Jalazo, Chief Financial Officer

Staff presented the FY 2027 Area Plan Contract Module to the Finance Committee that met on September 10, 2026. The Finance Committee reviewed the documents and made a Motion to recommend that the Board of Directors approve the Area Plan Contract Module for FY 2027.

Additional Material:
A. C.I.A Federal Allocation to the Planning and Service Area
B. C.I.G Area Wide Funding Summary
C.a. C.I.F.1 Allocations by County and Funding-Pasco
C.b. C.I.F.2 Allocations by County and Funding-Pinellas
D. Funding Source Acronyms
Action Recommended: Vote on the Finance Committee Motion

AGENDA ITEM #18 **AAAPP AREA PLAN BUDGET FOR FY 2027**
Ms. Kristina Jalazo, Chief Financial Officer

Staff presented the FY 2027 Area Plan budget to the Finance Committee that met on September 10, 2026. The Finance Committee reviewed the documents and made a Motion to recommend that the Board approve the following:

1 The Area Plan budget for FY 2027.
2. A 3% merit increases in staff salaries effective October 1, 2026.
3. An additional $1.00 per hour salary increases for Information/Referral and Intake staff.
4 A $500 bonus to eligible staff based on the Bonus Policy to be paid by December 31, 2026.

Additional Material:
A. Area Plan Budget 2027 Expenses by Program.
B. Area Plan Budget 2027 Funding by Program.
Action Recommended: Vote on the Finance Committee Motions

AGENDA ITEM #19 **2027 UPDATE TO 2024 - 2027 AREA PLAN**
Ms. Tawnya Martino, Chief Operating Officer
Councilor Thomas Barnhorn, Advisory Council Chair

Staff and the Advisory Council Chair will present a summary of the 2027 Update to 2024-2027 Area Plan Program Module for review and approval prior to submission to the Department of Elder Affairs (DOEA).

Additional Material: 2027 Update of the Area Plan Program Module – Link: [2027 Update Area Plan Program Module]
Action Recommended: Motion to Approve for Submission to DOEA

AGENDA ITEM #20 **NATIONAL MATURE MEDIA AWARD**
Ms. Tawnya Martino, Chief Operating Officer
Staff will share the 2026 National Mature Media Award presented to the Area Agency on Aging of Pasco-Pinellas, Inc. for the "Aging on the Suncoast" Television Show that was reimagined in 2025.

Additional Material: None
Action Recommended: None, For Information Only

AGENDA ITEM #21 **DEVELOPMENT UPDATE**
Ms. McKenna O'Neill, Director, Strategic Advancement
Staff will provide a year-to-date update on fundraising revenue and a summary of the 2026 Annual Luncheon.

Additional Material: Development Update PowerPoint Presentation
Action Recommended: None, For Information Only

AGENDA ITEM #22 **PRESIDENT'S REPORT**

AGENDA ITEM #23 **EXECUTIVE DIRECTOR'S REPORT**

AGENDA ITEM #24 **BOARD MEMBERS' COMMENTS**

AGENDA ITEM #25 **OPEN AGENDA/PUBLIC COMMENTS**

AGENDA ITEM #26 **ADJOURN**

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Area Agency on Aging of Pasco-Pinellas, Inc. at (727) 570-9696 x265 within three working days of the meeting.

*****THIS MEETING IS OPEN TO THE PUBLIC*****

EVENTS CALENDAR
AREA AGENCY ON AGING OF PASCO-PINELLAS
September 22, 2026 – October 19, 2026

October 6, 2026	Program Planning & Development Committee Meeting Via Microsoft Teams 11:30 a.m. – 12:30 p.m.
October 8, 2026	Finance Committee Meeting Via Microsoft Teams 9:30 a.m. – 10:30 a.m.
October 19, 2026	Board of Directors Meeting West Pasco Government Center Board of County Commissioners Boardroom 8731 Citizens Drive New Port Richey, FL 34654 9:30 a.m. – 11:00 a.m.