

Agenda



**BOARD OF DIRECTORS MEETING
AAAPP CONFERENCE ROOM
9549 KOGER BLVD. N., ST. PETERSBURG, FL 33702
MONDAY, AUGUST 17, 2026 / 9:30 AM**

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| AGENDA ITEM #1 | CALL TO ORDER |
| AGENDA ITEM #2 | INTRODUCTION OF AUDIENCE |
| AGENDA ITEM #3 | PUBLIC MEETING NOTICE |
| AGENDA ITEM #4 | ROLL CALL |
| AGENDA ITEM #5 | PUBLIC COMMENT FOR ITEMS ON AGENDA |
| AGENDA ITEM #6 | ADDENDUM ITEM(S) OR ANY ITEM REQUIRING DISCUSSION |
| AGENDA ITEM #7 | CONSENT AGENDA |
- A. Board of Directors Meeting Minutes - June 15, 2026
 - B. Finance Committee Meeting Minutes - June 5, 2026
 - C. AAAPP Unaudited Statements of Financial Position Year to Date, June 30, 2026
 - D. AAAPP Unaudited Statement of Revenue and Expenditure Report Year to Date, June 30, 2026
 - E. AAAPP Unaudited Statement of Activities and Changes in Net Assets Year to Date, June 30, 2026
 - F. Surplus (Deficit) Report by Planning and Service Area (PSA) for Year to Date, June 30, 2026
 - G. Monitoring Report(s):
 - a. Area Agency on Aging of Pasco-Pinellas – Annual Programmatic Monitoring Report for the Aging and Disability Resource Center
 - b. Pinellas Opportunity Council – Annual Programmatic Monitoring Report for the Emergency Home Energy Assistance Program for the Elderly
 - c. Gulf Coast Jewish Family and Community Services – Annual Programmatic Monitoring Report for the Community Care for the Elderly, Alzheimer’s Disease Initiative, and Home Care for the Elderly Programs
 - d. Pasco County Board of County Commissioners, Pasco County Senior Services – Annual Programmatic Monitoring

- Report for the Community Care for the Elderly, Alzheimer's Disease Initiative, and Home Care for the Elderly Programs
- H. Pre-Enrollment List, as of August 1, 2026
- I. New Vendor:
Lemon Therapy LLC – New Vendor Application for services of Mental Health Counseling, Gerontological Counseling, Caregiver Support Groups, and Caregiver Training/Support - Individual in Pasco and Pinellas Counties under Community Care for the Elderly, Alzheimer's Disease Initiative, Home Care for the Elderly, and Older Americans Act Title IIIIE National Family Caregiver Support Program
- J. 2025-2026 Vendor Monitoring Summary

Additional Material: Attached Handouts

Action Recommended: Motion for Board Approval

AGENDA ITEM #8

ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

AGENDA ITEM #9

2025 DRAFT FINANCIAL STATEMENTS AND COMPLIANCE AUDIT REPORTS

Mr. David Hochsprung, Cavanaugh & Co. LLP Certified Public Accountants

The 2025 Draft Financial Statements and Compliance Audit Reports will be presented for Board approval. The Finance Committee met on August 6, 2026 by TEAMS and reviewed the audit and made a motion to recommend that the Board approve the Draft 2025 Financial Statements and Compliance Audit Reports.

Additional Materials:

A. Draft 2025 Audit Report

B. AAAPP 2025 Board Presentation

Action Recommended: Vote on the Finance Committee Motion

AGENDA ITEM #10

FUNDING WORKGROUP

Mr. David Alvarez, AAAPP Board President

The Funding Workgroup met on June 11, 2026 by TEAMS to review the staff developed Major Gifts Plan and Planned Giving Plans. The Funding Workgroup made a motion to recommend that the Board of Directors approve and adopt both plans.

Additional Materials:

A. Major Gifts Plan

B. Planned Giving Plan

Action Recommended: Motion to Approve

AGENDA ITEM #11**SALARY INCREASES FOR ELIGIBLE STAFF****Ms. Lisa Shippy-Gonzalez, Chair and Treasurer, Finance Committee**

Staff presented proposed salary increases to the Finance Committee that met on August 6, 2026. The Finance Committee reviewed proposed salary increases and made a motion to recommend that the Board approve:

1. A 6% increase for the Chief Operating Officer for the responsibility of supervising the GUIDE Program and staff, effective August 10th.
2. A temporary 10% increase for the Chief Financial Officer for the responsibility of assisting to administer the Congressman Gus Bilirakis Senior Center and Affordable Housing project, retroactive to May 4, 2026. The increase is temporary to cover the vacancy in the program.

Additional Material: None

Action Recommended: Vote on the Finance Committee Motion

AGENDA ITEM #12**PROGRAM PLANNING AND DEVELOPMENT COMMITTEE - 2027 COMPETING APPLICATIONS FOR PASCO AND PINELLAS COUNTIES FOR OLDER AMERICANS ACT (OAA)/LOCAL SERVICES PROGRAM (LSP) PROVIDERS****Ms. Michelle Cyr, Chair Program Planning and Development Committee**

The Committee met by Teams on August 4, 2026, to review the recommendations made by the RFP Selection Team. Following competitive procurement, there was competition for OAA Title IIIC1, IIIC2, LSP, NSIP Nutrition Services in Pasco County, OAA Title IIIB/LSP Homemaker Services in Pasco County, and OAA Title IIIB/LSP Emergency Alert Response services in Pasco and Pinellas Counties. The Program Planning and Development Committee made a Motion to recommend that the Board award contracts for the period January 1, 2027 – December 31, 2032, to the following bidders:

- OAA Title IIIC1, IIIC2, LSP, NSIP Nutrition Services for Pasco County – Pasco County Board of County Commissioners, Pasco County Senior Services
- OAA Title IIIB/LSP Homemaker Services for Pasco County – You Thrive Florida
- OAA Title IIIB/LSP Emergency Alert Response for Pasco and Pinellas Counties – Guardian Medical Monitoring

Additional Materials:

- A. *Selection Team Consolidated Scoring for OAA Title IIIC1, Title IIIC2, LSP, NSIP Nutrition Services*
- B. *Selection Team Consolidated Scoring for OAA Title IIIB/LSP Homemaker Services*

C. *Selection Team Consolidated Scoring for OAA Title IIIB/LSP
Emergency Alert Response Services*

*Action Recommended: Vote on the Program Planning and
Development Committee Motion*

AGENDA ITEM #13

**PROGRAM PLANNING AND DEVELOPMENT COMMITTEE -
2027 NON-COMPETING APPLICATIONS FOR PASCO AND
PINELLAS COUNTIES FOR OLDER AMERICANS ACT
(OAA)/LOCAL SERVICES PROGRAM (LSP) PROVIDERS
Ms. Michelle Cyr, Chair Program Planning and Development
Committee**

The Committee met by Teams on August 4, 2026, to review the recommendations made by the AAAPP Staff. Following competitive procurement, there was no competition for the services outlined below. The Program Planning and Development Committee made a Motion to recommend that the Board award contracts for the period January 1, 2027 – December 31, 2032, to the following bidders:

Pinellas County

- A. Neighborly Care Network – OAA IIIB/LSP - Transportation Services
- B. Neighborly Care Network – OAA IIIB/LSP/LSP Respite – Adult Day Care Services
- C. Neighborly Care Network – OAA IIIC1, IIIC2, LSP, NSIP – Nutrition Services
- D. Gulf Coast Legal Services – OAA IIIB/LSP - Legal Services
- E. Gulf Coast Legal Services – OAA IIIEG – Legal Services
- F. Gulf Coast Jewish Family & Community Services, Inc. - OAA IIIB/LSP - Homemaker Services

Pasco County

- A. Pasco County Public Transportation – OAA IIIB/LSP - Transportation Services
- B. Bay Area Legal Services – OAA IIIB/LSP - Legal Services
- C. Bay Area Legal Services – OAA IIIEG – Legal Services

Pinellas & Pasco Counties

- A. YMCA of the Suncoast, Inc. - OAA IIID – Disease Prevention and Health Promotion, Enhance Fitness Service

Additional Material: Provider Rate Chart

*Action Recommended: Vote on the Program Planning and
Development Committee Motion*

AGENDA ITEM #14

**PROGRAM PLANNING AND DEVELOPMENT COMMITTEE -
2027 NON-SUBMISSION APPLICATIONS FOR PASCO AND
PINELLAS COUNTIES FOR OLDER AMERICANS ACT
(OAA)/LOCAL SERVICES PROGRAM (LSP) ADULT DAY CARE
SERVICE
Ms. Michelle Cyr, Chair Program Planning and Development
Committee**

The Committee met by Teams on August 4, 2026, to review the recommendations made by the RFP Selection Team. Following competitive procurement, no proposals were received by the AAAPP in response to the Request for Proposal for Older Americans Act (OAA) Services/Local Services Program (LSP) for Adult Day Care Services.

The AAAPP currently does not have an Adult Day Care Provider in Pasco County. The Program Planning and Development Committee made a Motion recommending that the Board approve issuing an RFQ for Adult Day Care as allowed in the AAAPP's Policy and Procedures for Procurement of Goods or Services.

Additional Material: None

Action Recommended: Vote on the Program Planning and Development Committee Motion

AGENDA ITEM #15

DOEA FUNDING

Ms. Ann Marie Winter, Executive Director

We have been notified by the Department of Elder Affairs that funding will be contracted to the AAAPP as outlined in the attached table.

Additional Material: Funding Sources and Allocations FY 26-27

Action Recommended: Motion for Board Approval

AGENDA ITEM #16

DEVELOPMENT POLICY – VOLUNTARY CONTRIBUTIONS FROM CLIENTS

Ms. McKenna O'Neill, Director Strategic Advancement

Staff will present a development policy required by the newly implemented changes cited in the 2026 revised DOEA handbook regarding voluntary contributions from clients enrolled in OAA programs administered by AAAPP.

Additional Material: Development Policy - Voluntary Contributions from Clients

Action Recommended: Motion for Board Approval

AGENDA ITEM #17

CONFLICT OF INTEREST POLICY

Ms. Sandra Brown, Human Resources Manager

Staff will present a Conflict-of-Interest policy required by the implemented changes in the 2026 revised DOEA handbook.

Additional Material: Draft Conflict of Interest Policy

Action Recommended: Motion for Board Approval

AGENDA ITEM #18

CONGRESSMAN GUS BILIRAKIS SENIOR CENTER AND AFFORDABLE HOUSING PROJECT UPDATE

Ms. Ann Marie Winter, Executive Director

Staff will share an update with the AAAPP Board of Directors on the progress being made on the Pasco affordable housing development project.

Additional Material: None

Action Recommended: None, For Information Only

AGENDA ITEM #19

PRE-ENROLLMENT LIST, RELEASES AND ACTIVE CLIENTS – QUARTER TWO 2026

Ms. Tawnya Martino, Chief Operating Officer

Staff will share a summary of the General Revenue Pre-Enrollment List, Releases and Active Clients for the second quarter of the 2026 fiscal year.

Additional Materials:

A. Pre-Enrollment List, Releases and Active Clients Comparison – General Revenue (GR)

B. Pre-Enrollment List and Releases Comparison – Medicaid Long-Term Care (MLTC)

Action Recommended: None, For Information Only

AGENDA ITEM #20

CLIENT SCENARIO

Ms. Tawnya Martino, Chief Operating Officer

Staff will share information about a senior on the Agency's pre-enrollment list to illustrate the issue(s) seniors are having prior to receiving a service.

Additional Material: None

Action Recommended: None, For Information Only

AGENDA ITEM #21

2027 AREA PLAN UPDATE

Ms. Tawnya Martino, Chief Operating Officer

Staff will share information about the 2027 Update of the 2024-2027 Area Plan including an overview of new requirements.

Additional Material: None

Action Recommended: None, For Information Only

AGENDA ITEM #22**DEVELOPMENT UPDATE**

Ms. McKenna O'Neill, Director, Strategic Advancement

Staff will share a year-to-date development update. Staff will also provide 2026 Annual Luncheon sponsorship updates.

Additional Material:

A. Development Update – PowerPoint Presentation

B. 2026 Annual Luncheon In-kind Donation Packet

Action Recommended: None, For Information Only

AGENDA ITEM #23**PRESIDENT'S REPORT****AGENDA ITEM #24****EXECUTIVE DIRECTOR'S REPORT****AGENDA ITEM #25****BOARD MEMBER COMMENTS****AGENDA ITEM #26****OPEN AGENDA/PUBLIC COMMENTS****AGENDA ITEM #27****ADJOURN**

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance.

Please contact the Area Agency on Aging of Pasco-Pinellas, Inc. at (727) 570-9696, Ext. 265 within three working days of the meeting.

*****THIS MEETING IS OPEN TO THE PUBLIC*****

EVENTS CALENDAR

AREA AGENCY ON AGING OF PASCO-PINELLAS

August 18, 2026 – September 21, 2026

August 21, 2026

AAAPP ANNUAL LUNCHEON
The Rusty Pelican
2425 N. Rocky Point Dr.
Tampa, FL 33607
11:30 a.m. – 1:00 p.m.

September 10, 2026

AAAPP Finance Committee Meeting
Via Teams
9:30 a.m. – 10:30 a.m.

September 14, 2026

AAAPP Advisory Council Meeting
South Holiday Library
4649 Mile Stretch Dr.
Holiday, FL 34690
1:30 p.m. – 3:00 p.m.

September 21, 2026

AAAPP Board of Directors Meeting
AAAPP Conference Room
9549 Koger Blvd. N.
St. Petersburg, FL 33702
9:30 a.m. – 11:00 a.m.