



9549 Koger Blvd, Suite 100, St. Petersburg, FL 33702 • 727-570-9696 • [www.aaapp.org](http://www.aaapp.org)

Area Agency on Aging of Pasco/Pinellas  
9549 Koger Blvd. Suite 100  
St. Petersburg, FL 33702

**Teleconference Information**  
**Large Conference Room**

Monday September 16, 2019  
9:30 AM

**Long Distance: 1-855-335-9582**  
**Local: 727-286-2105**  
**ID: 480 Password: 480**

- ◆ **AGENDA ITEM # 1**      **CALL TO ORDER**
- ◆ **AGENDA ITEM # 2**      **INTRODUCTION OF AUDIENCE**
- ◆ **AGENDA ITEM # 3**      **PUBLIC MEETING NOTICE**
- ◆ **AGENDA ITEM # 4**      **ROLL CALL**
- ◆ **AGENDA ITEM # 5**      **PUBLIC COMMENT FOR ITEMS ON AGENDA**
- ◆ **AGENDA ITEM # 6**      **ADDENDUM ITEM (S) OR ANY ITEM REQUIRING DISCUSSION**
- ◆ **AGENDA ITEM # 7**      **CONSENT AGENDA**
  - A. Board Meeting Minutes – August 19, 2019.
  - B. Finance Committee Meeting Minutes – August 1, 2019.
  - C. Financial Statements – July 31, 2019.
  - D. Surplus/Deficit Report – July 31, 2019.
  - E. Waitlist Report – September 3rd, 2019
  - F. Program Monitoring Report(s).
    - 1. Critical Signal Technologies– Older Americans Act Title III-B / LSP Emergency Alert Response– Annual Visit
    - 2. Gulf Coast Legal Services, Inc. - Older Americans Act IIIEB and IIIEG Annual Visit
    - 3. Gulf Coast Jewish Family and Community Services – Older Americans Act Title III-B / LSP - Homemaking Program Annual Visit
    - 4. Neighborly Care Network – Older Americans Act Title III-B / LSP – Transportation Program - Annual Visit
    - 5. Community Aging and Retirement Services, Inc. (CARES) – Older Americans Act Title III-B / LSP - Homemaking Program Annual Visit
    - 6. Gulf Coast Jewish Family and Community Services – Older Americans Act Title III-B / LSP – Counseling Program Annual Visit

*Additional Material:* Attached Handouts.

*Action Recommended:* Motion for Approval.

◆ **AGENDA ITEM # 8**                    **ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA**

◆ **AGENDA ITEM # 9**                    **EXECUTIVE COMMITTEE REPORT**  
**President Camille Hernandez**

The Executive Committee met by regular meeting on August 27, 2019 to discuss the following items:

**A. Executive Director's Evaluation**

Per the Agency's Bylaws, the Executive Committee met and reviewed Ann Marie Winter's evaluation for September 2018 -August 2019 initiated by President Camille Hernandez. The Committee provided input to the President and took final action to finalize the evaluation at the meeting.

*Additional Material:* Previously provided.

*Action Recommended:* Information Only, No Action Necessary.

**B. Executive Director's Annual Salary**

The Executive Committee discussed a raise for the Executive Director effective October 1, 2019. The Committee moved and approved that a \$5000 raise be given to Ms. Winter.

*Additional Material:* None.

*Action Recommended:* The Committee recommends a motion for the Board to approve the \$5000 raise for the Executive Director effective October 1, 2019.

**AGENDA ITEM #10**                    **AREA PLAN CONTRACT MODULE FOR FY2020**

**Ms. Katherine Carleton, Chief Financial Officer**

Staff will present the contract module for the FY2020 Area Plan.

*Additional Material:*

- a.) C.I.A. Federal Allocation for the Planning and Service Area.
- b.) C.I.F. Allocations by County and Funding.
- c.) C.I.G Area Wide Funding Summary.
- d.) C.II.A. Agency Budget for 2020 by Program.

*Action Recommended:* Approve for submission to DOEA.

◆ **AGENDA ITEM #11**                    **AREA AGENCY ON AGING OF PASCO-PINELLAS AGENCY BUDGET FOR FISCAL YEAR 2020**

**Ms. Katherine Carleton, Chief Financial Officer**

Staff will present the Agency Budget for the FY2020.

*Additional Material:*

- a.) Budget Comparison to prior year with % of change.
- b.) Agency Budget by Program with 15% added for potential increase to Health Insurance and up to a 4% raise for staff.

*Action Recommended:* Approve Agency Budget.

- ◆ **AGENDA ITEM #12**      **CLIENT SCENARIO**  
**Ms. Tawnya Martino, ARDC Director**  
Staff will present information about a client(s) on the agency's waitlist to illustrate the issue(s) clients are having prior to receiving a service.  
  
*Additional Material:* None.  
*Action Recommended:* Information Only, No Action Necessary.
  
- ◆ **AGENDA ITEM #13**      **AAAPP AWARENESS VIDEOS**  
**Ms. Bonnie Hough, Director of Outreach**  
Staff will present videos developed through USF GWEP Funding to provide information and awareness on AAAPP services for individuals in Pinellas & Pasco Counties.  
  
*Additional Material:* None.  
*Action Recommended:* Information Only, No Action Necessary.
  
- ◆ **AGENDA ITEM #14**      **PRESIDENT'S REPORT**
- ◆ **AGENDA ITEM #15**      **EXECUTIVE DIRECTOR'S REPORT**
- ◆ **AGENDA ITEM #16**      **BOARD MEMBERS' COMMENTS**
- ◆ **AGENDA ITEM #17**      **OPEN AGENDA/PUBLIC COMMENTS**
- ◆ **AGENDA ITEM #18**      **ADJOURN**

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Area Agency on Aging of Pasco-Pinellas, Inc. at (727) 570-9696, Ext. 233 within three working days of the meeting.

**\*\*\*THIS MEETING IS OPEN TO THE PUBLIC\*\*\***

**EVENTS CALENDAR**  
AREA AGENCY ON AGING OF PASCO-PINELLAS  
September 16, 2019 – October 21, 2019

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**October 3, 2019**

**AAAPP Finance Committee Meeting**

Teleconference  
9:30 AM – 10:30 AM

**October 16, 2019**

**AAAPP Board of Directors Meeting (PASCO)**

South Holiday Branch Library  
4649 Mile Stretch Drive  
Holiday, FL 34690  
9:30 AM – 11:30 AM

*Save The Date*

**DOEA MONITORING VISIT**

**November 20 - 22, 2019**