

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
FINANCE COMMITTEE TELE-CONFERENCE MEETING MINUTES
August 2, 2018**

Committee Members Present:

Linda Lee (Chair)
Harriet Crozier
Elithia Stanfield
Barbara Sheen Todd
Paul McClintock

Committee Member Not Present

None

Others Present:

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Katherine Carleton, CFO, Area Agency on Aging of Pasco-Pinellas
Virginia Cruz (Recorder), Area Agency on Aging of Pasco-Pinellas

Agenda Item # 1 – Call to Order:

The Area Agency on Aging of Pasco-Pinellas, Inc. Finance Committee Meeting was held Thursday August 2, 2018 by tele-conference at the Area Agency on Aging of Pasco-Pinellas, 9549 Koger Blvd., Suite 100, St Petersburg, FL. Chair Linda Lee called the meeting to order at 9:30 a.m.

Agenda Item # 2 – Public Meeting Notice

Chair Lee announced the meeting was publicly noticed.

Agenda Item # 3 – Roll Call

Ms. Katherine Carleton called the roll and a quorum of committee members were present.

Agenda Item # 4 – Approval of Minutes

Chair Lee presented the last meeting Minutes and asked if there were any questions or comments and there were none. Ms. Harriet Crozier made a motion to approve the June 5, 2018 meeting Minutes. Ms. Elithia Stanfield seconded the motion. None opposed, motion carried.

Agenda Item # 5 – Addendum Item(s) or any other Item(s) requiring Board Discussion

None.

Agenda Item# 6 – Area Agency on Aging Financial Status

Ms. Katherine Carleton presented Financial Statement for the period ending June 30, 2018 with a list of Explanations for Variances. There was a question about the Expenditure Report which indicated a zero annual budget for some of the services provided by AAAPP.

Ms. Katherine Carleton explained that these were items which were not expected at the time when the budget was being developed. Ms. Elithia Stanfield made a motion to recommend taking the June 30, 2018 Financial Statement to the Board of Directors for approval. Ms. Barbara Sheen Todd seconded the motion. There were no questions or comments. None opposed, motion carried.

Agenda Item # 7 – Chairman Report

None.

Agenda Item # 8 – Executive Director’s Report

Ms. Ann Marie Winter informed the committee that the AAAPP was in the process of monitoring transportation for Pasco County and Neighborly Care Network. Ms. Winter stated that the findings will be presented to the Finance Committee and the Board of Directors at the September 2018 meetings.

Agenda Item # 9 – Committee Member’s Comments

None.

Agenda Item # 10 – Adjourn

There being no other items for discussion the meeting adjourned at 9:42 a.m.

Respectfully submitted,

Linda Lee, Chair

Date _____

Virginia Cruz
Recording Secretary