



9549 Koger Blvd, Suite 100, St. Petersburg, FL 33702 • 727-570-9696 • www.aaapp.org

April 19, 2018

Jemith Rosa, President - CEO
Community Aging and Retirement Services, Inc.
12417 Clock Tower Parkway; Suite 200
Hudson, FL 34667-2466

Dear Jemith,

Thank you for your letter and file documentation dated April 6, 2018. We have reviewed the documentation submitted. Cases previously identified as not having a signed care plan, were submitted with a client signature dated in April 2018. However, per the Department of Elder Affairs Handbook, page 2-87, "The client is to sign the care plan when it is first done". Therefore, a payback for services rendered at the time the assessment was completed through March 31, 2018 is required.

Attached is the specific breakdown, by client, of the required payback totaling \$33,544.41. Below is the breakdown between program and fiscal years:

SUMMARY	16-17	17-18
HCE	\$ -	\$1,900.96
CCE	\$2,356.79	\$18,431.10
ADI	\$ -	\$ 10,855.56
	\$ 2,356.79	\$31,187.62
TOTAL	\$ 33,544.41	

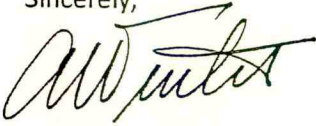
Since state fiscal year 2016-2017 ended June 30, 2017, a payback cannot be applied to the current fiscal year. Therefore, it is necessary that Cares perform \$2,356.79 in services during fiscal year 2017-2018 that will not be reimbursed. In Attachment D of the 2017-2018 Monitoring Report/Corrective Action Plan, it was noted that \$2,099.57 of Case Management time was completed, but not billed. Therefore, \$257.22 is the remaining amount of Case Management time that must be completed and not billed. Please submit the case notes to Peggy Herlache by April 30th to verify service delivery and documentation that the services will not be billed or entered in CIRTSS.

For the services delivered during 2017-2018, your CCE reimbursement for March will be reduced by \$18,431.10 and your ADI reimbursement for April will be reduced by \$10,855.56. The units outlined in the attachment have been adjusted in CIRTSS to reflect the disallowed units. For HCE, due to the way

units are reported in the CIRT Utilization Report, a check in the amount of \$1,900.96 must be issued to the AAAPP by April 30, 2018.

We appreciate your diligence in addressing the issues identified in your Annual Monitoring report. We will continue to review your weekly file review submissions and provide feedback.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann Marie Winter". The signature is fluid and cursive, with a large initial "A" and "M".

Ann Marie Winter
Executive Director

Enclosures

Cc: Annette Damey, CARES Board President
C. Christopher Comstock, AAAPP Board President

CARES CCE 7/1/17 to 1/31/18

Service Year	Service Month	Unduplicated Client Count	Units	Calculated Avg	AAAPP Comments
2018	1	237	13,809.00	\$1,041.77	
2017	12	228	13,294.00	\$1,040.38	
2017	11	229	12,943.25	\$1,017.22	
2017	10	234	13,181.00	\$1,054.73	
2017	9	203	11,127.00	\$974.15	
2017	8	216	12,900.50	\$1,074.55	
2017	7	222	11,981.50	\$949.21	

GCI/FCS CCE 7/1/17 to 1/31/18

Year	Month	Unduplicated Client Count	Units	Calculated Avg	AAAPP Comments
2018	1	345	20,753.75	\$929.92	
2017	12	323	19,128.75	\$914.76	
2017	11	306	18,701.25	\$978.60	
2017	10	298	18,457.00	\$994.10	
2017	9	266	14,824.50	\$845.51	
2017	8	255	17,544.75	\$1,066.19	
2017	7	270	16,423.00	\$940.56	

CARES ADI 7/1/17 to 1/31/18

Service Year	Service Month	Unduplicated Client Count	Units	Calculated Avg	AAAPP Comments
2018	1	47	3,001.25	\$1,664.60	
2017	12	45	2,656.50	\$1,559.03	
2017	11	39	2,402.25	\$1,595.36	
2017	10	33	2,204.50	\$1,780.44	
2017	9	28	1,595.50	\$1,499.59	
2017	8	28	2,021.25	\$1,825.83	
2017	7	27	1,931.75	\$1,796.39	

GCFCS ADI 7/1/17 to 1/31/18

Year	Month	Unduplicated Client Count	Units	Calculated Avg	AAAPP Comments
2018	1	59	3,499.00	\$1,183.37	
2017	12	60	3,171.25	\$1,109.27	
2017	11	58	3,215.50	\$1,154.73	
2017	10	53	2,976.25	\$1,208.30	
2017	9	45	2,474.25	\$1,165.42	
2017	8	44	3,032.25	\$1,415.46	
2017	7	50	3,061.50	\$1,256.79	

CARES HCE 7/1/17 to 1/31/18

Service Year	Service Month	Unduplicated Client Count	Service Rows	Units	Calculated Avg	AAAPP Comments
2018	1	23	115	967.75	\$1,093.53	
2017	12	24	110	809.25	\$814.58	
2017	11	22	93	713.25	\$780.01	
2017	10	20	98	690.25	\$798.63	
2017	9	19	90	674	\$885.87	
2017	8	20	94	776.25	\$911.36	
2017	7	20	96	813	\$939.95	

GCI FCS HCE 7/1/17 to 1/31/18

Year	Month	Unduplicated Client Count	Service Rows	Units	Calculated Avg	AAAPP Comments
2018	1	37	231	1,339.00	\$737.13	
2017	12	35	207	1,445.00	\$891.87	
2017	11	32	178	1,113.75	\$705.49	
2017	10	30	172	1,048.25	\$713.65	
2017	9	27	184	1,298.25	\$926.94	
2017	8	28	163	1,344.75	\$922.35	
2017	7	30	140	138.75	\$273.76	