

AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
BOARD OF DIRECTORS' MEETING MINUTES—October 16, 2017

**Board Members Present:**

President Chris Comstock, Pinellas County  
Vice-President Camille Hernandez, City of Dade City, Pasco County  
Secretary Harriet Crozier, Pinellas County  
Treasurer Linda Lee, Pinellas County  
Sallie Parks, Pinellas County  
Charles Robinson, Esquire, Pinellas County  
Martha Lenderman, Pinellas County  
Jan Rauer, Pasco County  
Barbara Sheen Todd, Pinellas County  
Robert Hatfield, Pasco County  
Paul McClintock, Pasco County  
Julie Hale, Pasco County

**Board Members on Tele-Conference:**

Not available

**Board Members Not Present:**

Virginia Rowell, Pinellas County  
Judge George Jirotko, 6th Judicial Circuit  
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners  
Mike Wells, Jr., Commissioner, Pasco County Board of County Commissioners  
Julie Peluso, Fire Commissioner, Palm Harbor Fire Control & Rescue, Pinellas County  
Lounell Britt, Pinellas County  
Elithia Stanfield, Pinellas County

**Others Present:**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas  
Helen King, Deputy Director, Area Agency on Aging of Pasco-Pinellas  
Kathy Carleton, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas  
Tawnya Martino, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas  
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas  
Beverly Burton, ADRC Director, Area Agency on Aging of Pasco-Pinellas  
Brenda Black, Administrative Secretary, Area Agency on Aging of Pasco-Pinellas  
Diane Cunningham, Senior Services Manager, Pasco County Senior Services  
Gabriel Papadopoulos, Pasco County Director of Community Services, Pasco County Senior Services  
Kristi Sullivan, Assistant Program Director, Gulf Coast Jewish Family and Community Services  
Jemith Rosa, President/CEO, CARES, Inc.  
Imad Lyzzaik, Finance Director, CARES, Inc.  
George Popovich, COO, CARES, Inc.  
Margaret Lynn Duggar, Margaret Lynn Duggar and Associates, Management Firm for the Florida Council on Aging  
Tom Duggar, Margaret Lynn Duggar and Associates, Management Firm for the Florida Council on Aging  
Adam Shoemaker, Clinical Liaison, Life Care Center of New Port Richey

**Agenda Item # 1 – Call to Order**

The Area Agency on Aging of Pasco-Pinellas, Inc., Board of Directors' Meeting was held Monday, October 16, 2017 at 7400 Trouble Creek Road, New Port Richey, FL. President Chris Comstock called the meeting to order at 9:35 a.m.

Adam Shoemaker, Clinical Liaison for Life Care Center of New Port Richey, and his staff welcomed everyone to their facility. Mr. Shoemaker gave information about the facility and stated that if anyone would like a tour of the facility after the meeting, he and his staff would be happy to accommodate them. There were a few questions about how the facility endured during Hurricane Irma of which he and his staff addressed.

**Agenda Item # 2 – Introduction of Audience**

President Comstock asked the audience to introduce themselves and welcomed them to the meeting.

**Agenda Item # 3 – Public Meeting Notice**

President Comstock announced the meeting was publicly noticed.

**Agenda Item # 4 – Roll Call**

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of board members was present.

**Agenda Item # 5 – Public Comments for Items on Agenda**

None.

**Agenda Item # 6 – Guest Speakers**

Ms. Ann Marie Winter introduced and gave background information on the Guest Speaker Ms. Margaret Lynn Duggar, Margaret Lynn Duggar and Associates, Management Firm for the Florida Council on Aging. Ms. Duggar presented information on the Florida Council on Aging and its Mission. She discussed legislative advocacy for the upcoming 2018 Florida Legislative Session. She also gave information about how the Board and those in the audience could take pamphlets to their legislatures' offices that would be informative and show the necessity for funding for senior services. Ms. Duggar stated the Aging Network Conference would be meeting in the Tampa Bay Area next year. There were a few questions and comments of which Ms. Duggar addressed. There were no further questions or comments. Information only, no action necessary.

**Agenda Item # 7 – Addendum Item (s) or any other Item Requiring Board Discussion**

None.

**Agenda Item # 8 – Consent Agenda**

President Comstock stated that the items on the Consent Agenda were September 18, 2017 Board Meeting Minutes, Finance Committee presented the AAAPP Financial Statement for August, 2017, Surplus/Deficit Report for August 31 2017, two Program Monitoring Reports: Critical Signal Technologies – Older Americans Act Title III-B/LSP Emergency Alert Response Program – Annual Review, Bay Area Legal Services, Inc. – Older Americans Act Title III-B/LSP/IIIEG Legal Services – Annual Visit. There were no questions or comments. Mayor Camille Hernandez made a motion to approve the Consent Agenda, and Ms. Sallie Parks seconded. None opposed, motion carried.

**Agenda Item # 9 – Items for Discussion from the Consent Agenda**

None.

**Agenda Item # 10 – Community Focal Point Report**

Mr. Jason Martino stated that based on the Community Focal Point Standards, twenty (20) focal points will be presented for re-designation. He also presented a report showing the Community Focal Point and their activities and services. There were no questions or comments. Ms. Martha Lenderman made a motion to approve the re-designation of focal points, and Ms. Harriet Crozier seconded. None opposed, motion carried.

**Agenda Item # 11 – Client Scenario**

Ms. Beverly Burton presented information on a real-time client that is on the AAAPP waiting list. There were no questions and a few comments. Information only, no action necessary.

**Agenda Item # 12 Opportunity to be a Managed Care Organization (MOC) Partner**

Ms. Ann Marie Winter gave some background information on Medicaid Long Term Care Services for seniors. She also gave the history of the Managed Care Organization and the relationships of the Area Agencies when the program started in 2013. Ms. Winter stated that Contracts are coming up for renewal in 2018, with a requirement that the Managed Care Organizations work more closely with the Area Agencies and the Providers. She also stated that since the Intent to Negotiate had been issued, the AAAPP has had contact with existing Managed Care Organizations and other Managed Care Organizations that are considering a bid on the 2018 contract. Ms. Winter stated that she wanted to bring this information to the Board so that they were aware of the possibility of AAAPP being able to partner with Managed Care Organizations, and also the possibility of the agency being able to work on allowable direct services. There were no questions, but one comment of caution about not competing with our providers. There were no further comments. Information only, no action necessary.

**Agenda Item # 13 – President's Report**

President Comstock gave information on a Zip Code map of income, Social Security increase, Part B cost increase, Lowering Medicare cost and Financial Protection. There was a question about the source of the Zip Code map of income which President Comstock addressed.

**Agenda Item # 15 – Executive Director’s Report**

President Comstock moved this item before Agenda Item # 14 and asked Ms. Ann Marie Winter to give her report. President Comstock also requested that this item be moved before the Agenda Item Board Member Comments. Ms. Winter stated that her Executive Directors report was passed out, but that before covering it she wanted to announce that Ms. Helen King notified the Agency of her retirement at the end of the year. Ms. Winter stated that she sent an e-mail earlier this month with this information, but wanted to address this at the board meeting and commented on all of Ms. King’s accomplishments over her 38 years with AAAPP. Ms. Winter stated that she, Ms. King and the Leadership staff have been discussing how to restructure this position into an HR Administrator and a Director of Outreach. Ms. Winter informed the Board about a Grant received from the Weinberg Foundation for \$25,000.00 for Post Hurricane relief, she and staff are working with Providers to identify any unmet needs of seniors. She also reported on other activities including Employee Handbook revisions, Leadership Team attending the 2017 Senior Leadership Conference on November 1, 2017, her getting more involved in the Advisory Council meetings, speaking at the Pinellas and Pasco Legislative Delegations, meetings that she and Board Members will have with the members of the Pinellas Legislative Delegation, new collaborations, meetings with external parties, and looking at grants and budget reports that will be presented at an Executive Committee Meeting.

**Agenda Item # 14 – Board Member Comments**

There was a comment that when using lobbyist on the behalf of the Agency’s make sure that they have all of the correct information. Also a suggestion about information listed on legislature’s handouts to include the names of their aides. A request was made for summaries of the legislative meetings, along with any information that needed to be discussed with legislatures regarding the 2018 Legislative Session.

**Agenda Item # 16 – Open Agenda/Public Comment**

None.

**Agenda Item # 17 – Adjourn**

There being no other items for discussion the meeting adjourned at 10:55 p.m.

Respectfully Submitted,

Harriet Crozier, Secretary

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Brenda Black  
Recording Secretary

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Approved if signed  
Date \_\_\_\_\_