

AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
BOARD OF DIRECTORS' MEETING MINUTES--August 21, 2017

**Board Members Present:**

Vice-President Camille Hernandez, City of Dade City, Pasco County  
Secretary Harriet Crozier, Pinellas County  
Treasurer Linda Lee, Pinellas County  
Virginia Rowell, Pinellas County  
Charles Robinson, Esquire, Pinellas County  
Martha Lenderman, Pinellas County  
Barbara Sheen Todd, Pinellas County  
Robert Hatfield, Pasco County  
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners  
Mike Wells, Jr., Commissioner, Pasco County Board of County Commissioners  
Lounell Britt, Pinellas County  
Elithia Stanfield, Pinellas County  
Julie Hale, Pasco County

**Board Members on Tele-Conference:**

Judge George Jirotko, 6th Judicial Circuit  
Julie Peluso, Fire Commissioner, Palm Harbor Fire Control & Rescue, Pinellas County  
Sallie Parks, Pinellas County

**Board Members Not Present:**

President Chris Comstock, Pinellas County  
Jan Rauer, Pasco County

**Others Present:**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas  
Helen King, Deputy Director, Area Agency on Aging of Pasco-Pinellas  
Kathy Carleton, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas  
Tawnya Martino, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas  
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas  
Celeste Johnson, Lead Medicaid Waiver Specialist, Area Agency on Aging of Pasco-Pinellas  
Brenda Black, Administrative Secretary, Area Agency on Aging of Pasco-Pinellas  
Paul McClintock, Chair of the Advisory Council, Area Agency on Aging of Pasco-Pinellas  
Kristina Jalazo, Program Director, Gulf Coast Jewish Family and Community Services

**Agenda Item # 1 – Call to Order**

The Area Agency on Aging of Pasco-Pinellas, Inc., Board of Directors' Meeting was held Monday, August 21, 2017 at 9549 Koger Blvd., St. Petersburg, FL. Secretary Harriet Crozier called the meeting to order at 9:34 a.m.

**Agenda Item # 2 – Introduction of Audience**

Secretary Harriet Crozier asked the audience to introduce themselves and welcomed them to the meeting.

**Agenda Item # 3 – Public Meeting Notice**

Secretary Harriet Crozier announced the meeting was publicly noticed.

**Agenda Item # 5 – Public Comments for Items on Agenda**

None.

**Agenda Item # 6 – Guest Speakers**

Ms. Ann Marie Winter introduced the Guest Speaker Mr. Kent Runyon of Novus Medical, LLC and gave some background information. Mr. Runyon stated the degree of risk within the older adult community for substance use disorders. Mr. Runyon also shared data that demonstrated the significant problems with both alcohol and prescription drugs and some of the underlying reasons that older adults have significant risks for a substance use disorder. Mr. Runyon also spoke about some of the red flags to look for with the older adult community. He offered action steps and practical suggestions to give the community, providers, family and loved ones to engage in an effort to help older adults move into recovery and improve their quality of life. There were several questions about this topic and a request for the materials used in this presentation. Mr. Runyon addressed the questions and the request. There were no further questions or comments. Information only, no action necessary.

**Agenda Item # 4 – Roll Call**

This Agenda Item was taken out of place (and continued after the Guest Speaker) in order for other Board Members to arrive for a quorum. Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of board members was present.

**Agenda Item # 7 – Addendum Item (s) or any other Item Requiring Board Discussion**

None.

**Agenda Item # 8 – Consent Agenda**

Vice-President Camille Hernandez stated that the items on the Consent Agenda were June 19, 2017 Board Meeting Minutes, Finance Committee presented the June 30, 2017 AAAPP Financial Statement, Surplus/Deficit Report for June 30 2017, AAAPP Advisory Council Minutes for July 10, 2017, and one Program Monitoring Report: Area Agency on Aging of Pasco-Pinellas, Inc. – Information and Referral/Assistance & Intake & Screening – Annual Visit, two Fiscal Monitoring Reports: Gulf Coast Jewish Family and Community Services, Inc. – Administrative Review – Annual Visit; Bay Area Legal Services, Inc. – Administrative Review – Annual Review, and Waitlist Report for August 10, 2017. Ms. Elithia Stanfield requested that the Surplus/Deficit Report be pulled for discussion. There were no other questions or comments. Ms. Lounell Britt made a motion to approve the Consent Agenda and Commissioner Charlie Justice seconded. None opposed, motion carried

**Agenda Item # 9 – Items for Discussion from the Consent Agenda**

There were a few questions on the Surplus/Deficit Report in reference to the SHINE Program financials which brought on a discussion regarding the Medicare Improvements for Patients and Providers Act (MIPPA) of which Ms. Kathy Carleton and Mr. Jason Martino addressed, and also stated that the MIPPA would be discussed at a future Board Meeting. Information only, no action necessary.

**Agenda Item # 10 – Membership and Nominating Committee Report**

Commissioner Charlie Justice stated that the Committee had met on August 10, 2017 for the following: (a) After much discussion by the Committee Paul McClintock was selected for the Pasco Board Vacancy and the Committee was making a motion to approve Paul McClintock to the Board of Directors. There were some very positive comments and the motion carried to approve Paul McClintock for the Pasco Board Vacancy. Mr. McClintock expressed his appreciation. Commissioner Justice stated that the Committee reviewed the (b) Draft Process for Selecting Board Members and made a motion to present the Process for Selecting Board Members to the Board. There were no questions or comments and the motion carried. Commissioner Justice stated that the Committee also reviewed the comments made at the June Board of Directors meeting regarding the size and identifying types of skills that could be put into configuring the Board of Directors. The Committee by consensus stated that the current size of the AAAPP board was sufficient and those skills could certainly be looked at in the recruitment process but not to put it into configuring the Board of Directors. There were no questions or comment. Information only, no action necessary.

**Agenda Item # 11 – Program Planning and Development Committee Report**

Vice-President Hernandez requested that Ms. Tawnya Martino give the report for the Committee Chair Fire Commissioner Julie Peluso. Ms. Martino stated that the Committee met on August 2, 2017 to discuss the Continuing Applications that were received from the providers currently designated as OAA/LSP providers in PSA5 for the FY 2018. After discussion the Committee moved that the Continuing Service Providers be approved with no more than a 4% unit rate increase for FY 2018. There were no questions or comments. Motion carried.

**Agenda Item # 12 Update to Audit Presentation of Persons Served by Funding Source**

Ms. Katherine Carleton presented a report on the difference between the 2015/2016 audit presentations for Persons Served by Funding Source. There were no questions or comments. Information only, no action necessary.

**Agenda Item # 13 – Statewide Medicaid Managed Care Long Term Care Program (SMMCLTCP)**

Ms. Celeste Johnson discussed the Waiver Consolidation which includes three different waivers (Project Aids Care, Adult Cystic Fibrosis, and Traumatic Brain and Spinal Cord Injury). Ms. Johnson stated that these three waivers were being rolled into the SMMCLTCP program and that on a conference call with the Department of Elder Affairs they had stated that AHCA is re-branding this to the Home and Community Based Program Reunification. Ms. Johnson also noted any probable staff work increases. Ms. Johnson stated that everything should be established by January 1, 2018. There were a few questions and comments of which Ms. Johnson and Ms. Ann Marie Winter addressed. There were no further questions or comments. Information only, no action necessary.

**Agenda Item # 14 – President’s Report**

None.

**Agenda Item # 15 – Board Member Comments**

Commissioner Wells presented the Older Americans Month Proclamation to AAAPP staff and Mr. Gabriel Papadopoulos also thanked all of the staff of the AAAPP. Ms. Harriet Crozier thanked the Board for selecting her to serve on the Pinellas Disability Advisory Board and that there would be a meeting sometime in November. Mr. Robert Hatfield advised that there would be a Pasco for Elders Fundraiser Breakfast on August 25<sup>th</sup> in Pasco County.

**Agenda Item # 16 – Executive Director’s Report**

Ms. Ann Marie Winter thanked the Board for her appointment as the Executive Director and also wanted to thank Ms. Helen King for the ease of transition and her service as Acting Executive Director. Ms. Winter also wanted to recognize all of the other Program Directors at the agency along with the other staff member that have been very welcoming to her. Ms. Winter reported on all of her activities and all the goals that she has started to put in place along with internal meetings, and future meetings that she has planned with vendors and providers. She also outlined her plans to meet with legislators and board members.

**Agenda Item # 17 – Open Agenda/Public Comment**

None.

**Agenda Item # 18 – Adjourn**

There being no other items for discussion the meeting adjourned at 10:46 a.m.

Respectfully Submitted,

Harriet Crozier, Secretary

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Brenda Black  
Recording Secretary

Approved if signed  
Date \_\_\_\_\_