

Board Members Present:

President Chris Comstock, Pinellas County
Treasurer Linda Lee, Pinellas County
Virginia Rowell, Pinellas County
Sallie Parks, Pinellas County
Charles Robinson, Esquire, Pinellas County
Martha Lenderman, Pinellas County
Barbara Sheen Todd, Pinellas County
Robert Hatfield, Pasco County
Judge George Jirotko, 6th Judicial Circuit
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners
Lounell Britt, Pinellas County
Julie Peluso, Fire Commissioner, Palm Harbor Fire Control & Rescue, Pinellas County
Elithia Stanfield, Pinellas County
Julie Hale, Pasco County

Board Members on Tele-Conference:

Vice-President Camille Hernandez, City of Dade City, Pasco County

Board Members Not Present:

Secretary Harriet Crozier, Pinellas County
Jan Rauer, Pasco County
Mike Wells, Jr., Commissioner, Pasco County Board of County Commissioners

Others Present:

Helen King, Acting Executive Director, Area Agency on Aging of Pasco-Pinellas
Kathy Carleton, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Beverly Burton, ADRC Director, Area Agency on Aging of Pasco-Pinellas
Christina Simonetti, Victim Advocate Program Manager, Area Agency on Aging of Pasco-Pinellas
Brenda Black, Administrative Secretary, Area Agency on Aging of Pasco-Pinellas
David Hochsprung, Cavanaugh Co., LLP
Kristina Jalazo, Program Director, Gulf Coast Jewish Family and Community Services
Ann Marie Winter, Chief Operating Officer, Gulf Coast Jewish Family and Community Services

Agenda Item # 1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc., Board of Directors' Meeting was held Monday, June 19, 2017 at 9549 Koger Blvd., St. Petersburg, FL. President Chris Comstock called the meeting to order at 9:35 a.m.

Agenda Item # 2 – Introduction of Audience

President Chris Comstock asked the audience to introduce themselves and welcomed them to the meeting.

Agenda Item # 3 – Public Meeting Notice

President Chris Comstock announced the meeting was publicly noticed.

Agenda Item # 4 – Roll Call

Ms. Helen King, Acting Executive Director, called the roll. A quorum of board members was present.

Agenda Item # 5 – Public Comments for Items on Agenda

None.

Agenda Item # 6 – Guest Speakers

None.

Agenda Item # 7 – Addendum Item (s) or any other Item Requiring Board Discussion

Ms. Kathy Carleton stated that AAAPP was informed by DOEA of additional General Revenue dollars for the amended 2017/2018 contracts and that the additional dollars were detailed by program on the spreadsheet presented at the meeting along with the revised allocations and was seeking a motion to accept the funding. Ms. Sallie Parks made a motion to accept the funding and Ms. Barbara Sheen Todd seconded. There were no questions or comments. None opposed, motion passed. Ms. Carleton also explained the reduction of funds by \$\$83,647 for the Local Service Program Contract due to the closure of the Pharmacy Program through Neighborly Care Network. There were no questions or comments. Information only, no action necessary.

Agenda Item # 8 – Consent Agenda

President Chris Comstock stated that the items on the Consent Agenda were May 15, 2017 Board Meeting Minutes, Finance Committee presented the April 2017, AAAPP Financial Statement, Surplus/Deficit Report for April 2017, AAAPP Advisory Council Minutes for May 08, 2017, and one Program Monitoring Report: Community Aging and Retirement Services, Inc. - Older Americans Act Title III-B/LSP – Homemaker Program – Annual Visit; and three New Vendors – Sea Breeze Adult Day Center, LLC for Community Care for the Elderly, Home Care for the Elderly, Alzheimer’s Disease Initiative, and Older Americans Act Title III E; Arden Courts of Largo for Community Care for the Elderly, Home Care for the Elderly, Alzheimer’s Disease Initiative, and Older Americans Act Title III E: Guardian Medical Monitoring, LLC for Community Care for the Elderly, Home Care for the Elderly, and Alzheimer’s Disease Initiative. Judge George Jirotko requested that the May 15, 2017 Board Meeting Minutes be pulled for discussion. Ms. Sallie Parks made a motion to approve the Consent Agenda without the May 15 Board Meeting Minutes and Mr. Robert Hatfield seconded. There were no questions or comments. None opposed, motion carried.

Agenda Item # 9 – Items for Discussion from the Consent Agenda

President Chris Comstock stated that the May 15, 2017 Board Meeting Minutes were pulled for discussion and asked Judge Jirotko if he had questions about those minutes. Judge Jirotko stated that in the May 15, 2017 minutes, he did not see the April 17, 2017 Board Meeting Minutes that were approved on May 15, 2017. Ms. Martha Lenderman stated that after noting this error she would make a motion to approve the May 15, 2017 Board Meeting Minutes as amended to include the April 17, 2017 Board Meeting Minutes and Ms. Sallie Parks seconded the motion. There were no further questions or comments. None opposed, motion carried.

Agenda Item # 10 – Area Agency on Aging Audit Report

Ms. Kathy Carleton introduced Mr. David Hochsprung of Cavanaugh Co., LLP who presented a breakdown of the 2016 Draft Audit report. There were several questions about new audit rules, a comment recognizing the quality of work by staff members and two requests on reports: one on persons served and the difference between 2015 to 2016, which Ms. Carleton stated that she would send that report out to board members, and the second was for a four year report on the Statement of Activities for next year’s audit report, Mr. Hochsprung stated that he would comply with that request. All of the questions, comments and requests were addressed. With no further questions or comment. Ms. Elithia Stanfield made a motion to accept and file the audit, and Fire Commissioner Julie Peluso seconded. None opposed, motion carried.

Agenda Item # 11 – Membership and Nominating Committee Report

Commissioner Charlie Justice stated that the committee met on May 24, 2017 for the vacancy for a Pasco representative. Commissioner Justice stated that there was only one candidate for the vacancy and it was determined that the committee would have Ms. Helen King to try and get a few more applicants and the committee would meet again on July 14, 2017 and select an applicant to recommend to the Board of Directors at the August 21, 2017 Board of Directors Meeting. There were several question and comments and they were all noted so that the Committee could address them at the next meeting and report back at the August 21, 2017 Board of Directors Meeting. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 11 (miss numbered on Agenda) – Elder Abuse

Ms. Christina Simonetti, AAAPP’s new Victim Advocate Program Manager, gave a report on elder abuse, warning signs, and the process for reporting. Ms. Simonetti also stated that World Elder Abuse Awareness Day is recognized on June 15th, and that AAAPP staff have received several Proclamations from Municipalities that recognized June 15th as Elder Abuse Awareness Day. There were a few questions of which Ms. Simonetti addressed. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 12 – Statewide Medicaid Manage Care Long Term Care Program (SMMCLTCP) – Status Report

Ms. Beverly Burton gave an update on the SMMCLTCP for the aged and disabled adult population in PSA 5 and in particular the role of AAAPP/ADRC since the program was implemented for PSA 5 on February 1, 2014. There were a few questions and comments of which Ms. Burton addressed. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 13 – President’s Report

President Chris Comstock talked about the summer break and the next meeting on August 21, 2017. President Comstock welcomed Ann Marie Winter as the new Executive Director, and thanked Ms. Helen King for her outstanding work during this transition.

Agenda Item # 14 – Board Member Comments

None.

Agenda Item # 15 – Executive Director’s Report

None.

Agenda Item # 16 – Open Agenda/Public Comment

None.

Agenda Item # 17 – Adjourn

There being no other items for discussion the meeting adjourned at 10:45 a.m.

Respectfully Submitted,

Harriet Crozier, Secretary

Brenda Black
Recording Secretary

Approved if signed
Date _____