



Area Agency on Aging  
of Pasco-Pinellas, Inc.

# Agenda

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9549 Koger Blvd., Suite 100, Gadsden Bldg., St. Petersburg, FL 33702 • 727-570-9696

Area Agency on Aging of Pasco/Pinellas  
9549 Koger Blvd.  
St. Petersburg, FL 33702

May 15, 2017  
9:30 A.M.

- ◆ **Agenda Item # 1 CALL TO ORDER**
- ◆ **Agenda Item # 2 INTRODUCTION OF AUDIENCE**
- ◆ **Agenda Item # 3 PUBLIC MEETING NOTICE**
- ◆ **Agenda Item # 4 ROLL CALL**
- ◆ **Agenda Item # 5 PUBLIC COMMENT FOR ITEMS ON AGENDA**
- ◆ **Agenda Item # 6 GUEST SPEAKER**  
None.  
  
Additional Material:           None.  
  
Action Recommended:       Information only, no action necessary.
- ◆ **Agenda Item # 7 ADDENDUM ITEM (S) OR ANY OTHER ITEM REQUIRING BOARD DISCUSSION**
- ◆ **Agenda Item # 8 CONSENT AGENDA**
  - A. April 17, 2017 Board Meeting Minutes.
  - B. AAAPP Financial Statement—March 2017.
  - C. General Revenue Contracts for FY 2017-2018
  - D. Surplus/Deficit Report—March 2017.
  - E. Program Monitoring Reports.
    - 1. Community Aging & Retirement Services, Inc. – Older Americans Act Title III-B/LSP – CHORE Program – Annual Visit.
    - 2. Gulf Coast Jewish Family and Community Services – Older Americans Act Title III-B/LSP – Homemaking – Annual Visit.  
Action Recommended:       Motion for approval.
- ◆ **Agenda Item # 9 ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA**

◆ **Agenda Item # 10 EXECUTIVE TRANSITION COMMITTEE REPORT**

(Ms. Virginia Rowell)

The Executive Transition Committee held interviews with two candidates on April 25<sup>th</sup>. Following interviews, which included input from the AAAPP staff Directors and from DOEA , a preliminary job offer was made to candidate, Ann Marie Winter, whose resume is attached. By direction of the Committee it is moved that the Board approve Ann Marie Winter as the next AAAPP Executive Director.

Additional Material: Ann Marie Winter's Resume.

Action Recommended: The Board will vote on the motion presented by the Committee.

◆ **Agenda Item # 11 EMERGENCY HOME ENERGY ASSISTANCE TO THE ELDERLY PROGRAM (EHEAP)**

(Mr. Hubert Ayers)

Staff will present an update on the status of the Emergency Home Energy Assistance to the Elderly Program (EHEAP) based on April's board meeting:

Emergency Home Energy Assistance to the Elderly Program (EHEAP) 2017-2018

- A. We are pleased to announce that we have received the 2017-2018 EHEAP Contract in the amount of \$297,293.

Additional Material: None.

Action Recommended: Motion to accept funding and ratify Board President's signature.

Emergency Home Energy Assistance to the Elderly Program (EHEAP) 2016-2017

- B. We were informed by the Department of additional EHEAP dollars for the amended 2016-2017 contract. The additional dollars are \$22,523.37 for a total allocation of \$344,964.37. The 2016-2017 contract was extended to 06/30/2017 which will allow providers sufficient time to fully utilize these dollars.

Additional Material: None.

Action Recommended: Motion to accept funding.

◆ **Agenda Item # 12 OLDER AMERICANS ACT/LOCAL SERVICE PROGRAMS CONTRACT REVIEW PROCESS**

(Ms. Tawnya Martino)

The timetable for the Older Americans Act contract review process for FY 2018 will be presented.

Additional Material: Timetable.

Action Recommended: Motion for approval of timetable.

◆ **Agenda Item # 13 PROGRAM PLANNING & DEVELOPMENT COMMITTEE REPORT**

(Fire Commissioner Julie Peluso)

The Committee met by teleconference on May 2, 2017 and reviewed the following:

Competing Applications for Pasco and Pinellas Counties for Community Care for the Elderly Lead Agency Designation.

Following competitive procurement, proposals were received from the two agencies currently designated as Lead Agencies in PSA5 for consideration for Fiscal Year 2017-2018. Community Aging and Retirement Services is the current Lead Agency for Pasco County and Gulf Coast Jewish Family and Community Services, Inc. is the current Lead Agency for Pinellas County. By direction of the Committee, it is moved that the Board approve Cares and GCJFCS as Lead Agencies and accept their applications with changes, pending staff review/acceptance.

Additional Material: Provider Unit Rate Comparison – To be distributed.

Action Recommended: The Board will vote on the motion presented by the Committee.

◆ **Agenda Item # 14 AAAPP 401(K) FIDUCIARY REVIEW**

(Ms. Helen King)

As part of the agency's fiduciary responsibilities, Helen King, Trustee and Kelly Carlson, Retirement Plan Consultant, will present an update on the status of the AAAPP's 401(k) retirement plan for its employees. Kelly Carlson, will present on the transition to a new Investment Provider.

Additional Material: A. Annual 401(k) Board Report.  
B. Executive Summary.  
C. Timeline.

Action Recommended: Information only, no action necessary.

◆ **Agenda Item # 15 OLDER AMERICANS MONTH**

(Mr. Jason Martino)

A report on activities for Older Americans Month (May 2017) will be presented. This year's theme is "**AGE OUT LOUD**".

Additional Material: Older Americans Month Activities Report -  
To be distributed.

Action Recommended: Information only, no action necessary.

◆ **Agenda Item # 16 PRESIDENTS REPORT**

◆ **Agenda Item # 17 BOARD MEMBER COMMENTS**

◆ **Agenda Item # 18 EXECUTIVE DIRECTOR'S REPORT**

◆ **Agenda Item # 19 OPEN AGENDA/PUBLIC COMMENT**

◆ **Agenda Item # 20 ADJOURN**

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Area Agency on Aging of Pasco-Pinellas, Inc. at (727) 570-9696, ext. 233 within three working days of the meeting.

**\*\*\*THIS MEETING IS OPEN TO THE PUBLIC\*\*\***

## EVENTS CALENDAR

AREA AGENCY ON AGING OF PASCO-PINELLAS

May 15, 2017 – June 19, 2017

May 15, 2017  
9:30 AM

AAAPP Board of Directors Meeting  
Area Agency on Aging of Pasco-Pinellas  
9549 Koger Blvd.  
St. Petersburg, FL 33702

May 24, 2017  
9:30 AM

ADRC Workgroup/Project Directors Meeting  
Area Agency on Aging of Pasco-Pinellas  
9549 Koger Blvd.  
St. Petersburg, FL 33701

June 15, 2017

World Elder Abuse Awareness Day

June 19, 2017  
9:30 AM

AAAPP Board of Directors Meeting  
Area Agency on Aging of Pasco-Pinellas  
9549 Koger Blvd.  
St. Petersburg, FL 33701

**HOLD THE DATE:**

**NOTE:**  
**DOEA Monitoring**  
**of AAAPP is**  
**scheduled for**  
**November 15-16, 2017.**