

AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS' MEETING MINUTES–April 17, 2017

Board Members Present:

President Chris Comstock, Pinellas County
Vice-President Camille Hernandez, City of Dade City, Pasco County
Secretary Harriet Crozier, Pinellas County
Treasurer Linda Lee, Pinellas County
Virginia Rowell, Pinellas County
Charles Robinson, Esquire, Pinellas County
Martha Lenderman, Pinellas County
Robert Hatfield, Pasco County
Jan Rauer, Pasco County
Julie Peluso, Fire Commissioner, Palm Harbor Fire Control & Rescue, Pinellas County
Julie Hale, Pasco County

Board Members on Tele-Conference:

Board Members Not Present:

Barbara Sheen Todd, Pinellas County
Sallie Parks, Pinellas County
Judge George Jirotko, 6th Judicial Circuit
Mike Wells, Jr., Commissioner, Pasco County Board of County Commissioners
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners
Lounell Britt, Pinellas County
Elithia Stanfield, Pinellas County

Others Present:

Helen King, Acting Executive Director, Area Agency on Aging of Pasco-Pinellas
Kathy Carleton, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas
Beverly Burton, ADRC Director, Area Agency on Aging of Pasco-Pinellas
Brenda Black, Administrative Secretary, Area Agency on Aging of Pasco-Pinellas
Kathleen Russell, Project Director, Pinellas Opportunity Council
Mary Sommise, Director of Marketing, Medical Center of Trinity

Agenda Item # 1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors' Meeting was held Monday, April 17, 2017 at the Medical Center of Trinity, 9330 State Road 54, Trinity, FL. President Chris Comstock called the meeting to order at 9:34 a.m.

Agenda Item # 2 – Introduction of Audience

President Chris Comstock asked the audience to introduce themselves and welcomed them to the meeting.

Agenda Item # 3 – Public Meeting Notice

President Chris Comstock announced the meeting was publicly noticed.

Agenda Item # 4 – Roll Call

Ms. Helen King, Acting Executive Director, called the roll. A quorum of board members was present.

Agenda Item # 5 – Public Comments for Items on Agenda

None.

Agenda Item # 6 – Recognition of Former Board Member

President Chris Comstock recognized Ms. Pat Malarkey-Stallard for her many years as an AAAPP Board Member and her dedication working for the Aging Population. Ms. Pat Malarkey-Stallard thanked everyone and stated that it has been an honor serving on the AAAPP Board of Directors. There were no questions or comments. Information only, no action necessary.

Agenda Item # 8 – Addendum Item (s) or any other Item Requiring Board Discussion

None.

Agenda Item # 9 – Consent Agenda

President Chris Comstock stated that the items on the Consent Agenda were February 13, 2017 Board Meeting minutes, March 20, 2017, Board Meeting minutes, Financial Statement— February 2017, Surplus/Deficit Report for February 2017, and four Program Monitoring Reports: Pinellas Opportunity Council-Emergency Home Energy Assistance for the Elderly Program (EHEAP) - Annual Visit, Pinellas Opportunity Council – Older Americans Act Title III B/LSP – CHORE Program – Annual Visit, CARES, Inc.- Alzheimer’s Disease Initiative, Community Care for the Elderly, Home Care for the Elderly – Annual Visit, Gulf Coast Jewish Family and Community Services – Alzheimer’s Disease Initiative, Community Care for the Elderly, Home Care for the Elderly – Annual Visit, and two New Venders – Ambassador Health Services, Blake Williamson, LMHC, both for Community Care for the Elderly, Home Care for the Elderly, Alzheimer’s Disease Initiative, and Older Americans Act Title III E. Ms. Harriet Crozier made a motion to approve the Consent Agenda and Mayor Camille Hernandez seconded. There were no questions or comments. None opposed, motion carried.

Agenda Item # 7 – Guest Speakers

President Chris Comstock moved this Agenda Item until the arrival of the Guest Speaker. President Chris Comstock introduced Congressman Gus Bilirakis. Congressman Bilirakis talked about his staff and introduced Robert Hatfield, Congressional Aide and member of the AAAPP Board of Directors, and Summer Robertson, District Director. Congressman Bilirakis spoke about Older Americans Act funding, SHINE (Serving Health insurance needs of Elders) Program funding, Mental Health issues related to seniors/persons with disabilities, and Older Veterans issues. There were several questions and comments of which Congressman Bilirakis addressed. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 12 – Executive Transition Committee Report

President Comstock moved this Agenda Item so that Chair Virginia Rowel could give a brief update on the search activities and the next steps in the process which would be interviews that would include the Secretary of The Department of Elder Affairs and Program Directors of the Area Agency on Aging of Pasco/Pinellas. There were no questions or comments. Information only, no action necessary.

Agenda Item # 10 – Board Representation on AAAPP Investment Committee

Ms. Helen King, Acting Executive Director informed the Board of Director that Ms. Martha Lenderman has served as Trustee and Board Representative on the agency's 401 (k) Investment Committee since 2012 and that she would like to rotate off the Committee in order to fulfill a need the AAAPP has for her to supervise interns in the field of Social Work. Ms. King stated that the Board needs to discuss and identify, if so desired, another board member to replace Ms. Lenderman when she goes off the committee which is anticipated in May 2017. Ms. Martha Lenderman made a motion to appoint Ms. Elithia Stanfield as Trustee and Board Representative on the agency's 401 (k) Investment Committee starting mid to late May 2017 and Ms. Virginia Rowell seconded the motion. There were no questions or comments. None opposed, motion carried.

Agenda Item # 11 – Appointment to the New Pinellas County Council for Persons With Disabilities

Ms. Helen King, Acting Executive Director stated that the Pinellas County Board of County Commissioners unanimously approved at its March 07, 2017 meeting the creation of an advisory council for persons with disabilities. The Pinellas County Ordinance Section 70-403 (a) states that one of the members will be appointed by the "Board of Directors of the AAAPP". Ms. King stated that this is the first time the agency has been written into an Ordinance, and Ms. King also told the board Ms. Harriet Crozier announced her interest in serving in this position. Mayor Camille Hernandez made a motion to appoint Ms. Harriet Crozier under the initial established term of office set by the Ordinance and Ms. Martha Lenderman seconded the motion. There was a comment to add both the Investment and the Advisory Council for the Pinellas County to the Board Interest form. There were further no questions or comments. None opposed, motion carried.

Agenda Item # 13 – EHEAP Home Energy Assistance Program (EHEAP)

Ms. Kathy Carleton stated that on March 27, 2017 the Department of Elder Affairs (DOEA) sent an email with an amendment attached extending our current EHEAP Contract to 06/30/2017. Ms. Carleton stated that this contract would have ended 3/31/2017, and that the amendment did not include funding for the extended period. She advised the board that there would be no EHEAP funds for our Administration, nor funds for the EHEAP Providers to assist clients at this time and that it is unknown as to when our contract dollars would be forthcoming. There were some questions, comments, and a suggestion to which Ms. Carleton addressed. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 14 – Waitlist

Ms. Tawnya Martino presented an update on the status of the waiting lists. There was one question and Ms. Martino addressed it. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 15 – Client Scenario

Ms. Beverly Burton presented information on a real-time client on our waiting list. There were several questions and comments about the information she presented and Ms. Burton addressed each one. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 16 – President’s Report

President Chris Comstock thanked the board for his selection to board president. He stated his hope for a positive outcome on the Executive Director search. He thanked all of the volunteers and that there is a need to select a new Pasco County Board member to replace Ms. Pat Malarkey-Stallard.

Agenda Item # 17 – Board Member Comments

None.

Agenda Item # 18 – Executive Director’s Report

Ms. Helen King gave an update on Legislative issues and proposed Legislative budget issues.

Agenda Item # 19 – Open Agenda/Public Comment

None.

Agenda Item # 20 – Adjourn

There being no other items for discussion the meeting adjourned at 11:15 a.m.

Respectfully Submitted,

Harriet Crozier, Secretary

Brenda Black
Recording Secretary

Approved if signed
Date _____