

AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS' MEETING MINUTES—MARCH 20, 2017

Board Members Present:

President Virginia Rowell, Pinellas County
Vice-President Chris Comstock, Pinellas County
Treasurer Jan Rauer, Pasco County
Charles Robinson, Esquire, Pinellas County
Martha Lenderman, Pinellas County
Harriet Crozier, Pinellas County
Barbara Sheen Todd, Pinellas County
Robert Hatfield, Pasco County
Judge George Jirotko, 6th Judicial Circuit
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners
Lounell Britt, Pinellas County
Julie Peluso, Fire Commissioner, Palm Harbor Fire Control & Rescue, Pinellas County
Elithia Stanfield, Pinellas County
Julie Hale, Pasco County

Board Members on Tele-Conference:

Mayor Camille Hernandez, City of Dade City, Pasco County
Sallie Parks, Pinellas County

Board Members Not Present:

Secretary Linda Lee, Pinellas County
Patricia Malarkey-Stallard, Pasco County
Mike Wells, Jr., Commissioner, Pasco County Board of County Commissioners

Others Present:

Helen King, Acting Executive Director, Area Agency on Aging of Pasco-Pinellas
Kathy Carleton, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas
Beverly Burton, ADRC Director, Area Agency on Aging of Pasco-Pinellas
Brenda Black, Administrative Secretary, Area Agency on Aging of Pasco-Pinellas
Peggy Herlache, Program Coordinator, Area Agency on Aging of Pasco-Pinellas
Courtney Vandenberg, Executive Aide, Pinellas County Board of County Commissioners
Kathleen Russell, Project Director, Pinellas Opportunity Council
Eleanor Brooks, Program Director, Pinellas Opportunity Council

Agenda Item # 1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors' Annual Meeting was held Monday, March 20, 2017 at the Area Agency on Aging of Pasco/Pinellas, 9549 Koger Blvd. St. Petersburg, FL. President Virginia Rowell called the meeting to order at 9:35 a.m.

Agenda Item # 2 – Introduction of Audience

President Virginia Rowell asked the audience to introduce themselves and welcomed them to the meeting.

Agenda Item # 3 – Public Meeting Notice

President Virginia Rowell announced the meeting was publicly noticed.

Agenda Item # 4 – Roll Call

Ms. Helen King, Acting Executive Director, called the roll. A quorum of board members was present.

Agenda Item # 5 – Public Comments for Items on Agenda

President Rowell skipped this item, but the one audience member had no comment.

Agenda Item # 6 – Guest Speakers

Rescheduled. There were no questions or comments. Information only, no action necessary.

Agenda Item # 7 – Addendum Item (s) or any other Item Requiring Board Discussion

None.

Agenda Item # 8 – Consent Agenda

President Rowell stated that the items on the Consent Agenda were February 13, 2017 Board Meeting minutes, Finance Committee Report-Financial Statement—January 2017, Surplus/Deficit Report for January 2017, and two Program Monitoring Reports: Pasco County Public Services-Emergency Home Energy Assistance (EHEAP)- Annual Visit, CARES, Inc.- Older Americans Act Title III-D-Disease Prevention & Health Promotion Program. There was a request to pull the February 13, 2017 Board Meeting Minutes and the Finance Committee Report for discussion. President Rowell stated that those two items would be pulled for discussion and Ms. Harriet Crozier made a motion to approve the Consent Agenda Items C and D, Commissioner Charlie Justice seconded. There were no questions or comments. None opposed, motion carried. President Rowell stated that the Surplus/Deficit Report would include a summarized version in the consent agenda. President Rowell stated that the discussion would start with the February 13, 2017 Board Meeting Minutes and Judge George Jirotko asked to amend the minutes with one correction to his title that should read 6th Judicial Circuit. President Rowell stated that none opposed, motion carried. President Rowell moved on to the Finance Committee Report and Financial Status Report, she asked Ms. Jan Rauer to give an update. Ms. Rauer stated that the committee had met on Tuesday, March 14, 2017 and had a discussion about the cuts to the budget for the SHINE program. Staff reported on the cuts to the agency and how the agency would adjust to those cuts from the Department of Elder Affairs, and how the Director of F4A along with all of the AAA's were trying to get a face to face meeting to discuss the issues of the budget cuts and the changes to the contract. There were several questions and a few comments of which staff addressed. There were no further questions or comments. Ms. Martha Lenderman made a motion to approve the Financial Statement and file for audit. Ms. Barbara Sheen Todd seconded the motion. None opposed, motion carried.

Agenda Item # 9 – Annual Election of the Directors of the Board

Ms. Sallie Parks stated that eight board members' terms of office conclude at the end of the annual meeting and the Nominating Committee moved that three-year terms (2017-2020) for the following members be approved: Ms. Lounell Britt; Judge George Jirotko; Mr. Charles Robinson; Commissioner Mike Wells; Ms. Jan Rauer; Mr. Chris Comstock; and Commissioner Charlie Justice. There were no questions or comments. Motion passed.

Agenda Item # 10 – Annual Election of Officers of the Board

Ms. Sallie Parks stated that four Board Officers terms of office conclude at the end of the annual meeting and the Nominating Committee moved that the following slate of officers be approved for the one year term: Mr. Chris Comstock, President; Mayor Camille Hernandez, Vice President; Ms. Harriet Crozier, Secretary; and Ms. Linda Lee, Treasurer. There was one question of which Ms. Parks addressed. There were no further questions or comments. Motion passed.

Agenda Item # 11 – Executive Transition Committee Report

Vice-President Chris Comstock gave a brief update on the search activities and the next steps in the process which would be the reference checks and interviews that would include the Secretary of The Department of Elder Affairs and Program Directors of the Area Agency on Aging of Pasco/Pinellas. President Rowell explained how the Executive Transition Committee would proceed with the changes in Officers after the Annual Meeting. There were a few questions of which Vice-President Comstock and President Rowell addressed. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 12 – Recognition of Outgoing President

Vice-President Chris Comstock stated that it was his honor and pleasure to acknowledge President Virginia Rowell's service for not only her two terms as President of the Board but also for her many years serving as an Officer of the Board, and as a Board Member. Vice-President Comstock presented President Rowell with a token of the Area Agency on Aging and the Board of Directors appreciation for her service. There were no questions or comments. Information only, no action necessary.

Agenda Item # 13 – AAAPP Annual Report

Mr. Jason Martino presented the 2016 AAAPP Annual Report and covered the several areas in the report and any differences between last years report. There were no questions or comments. Information only, no action necessary.

Agenda Item # 14 – President's Report

President Virginia Rowell talked about being happy to have met 2 goals that she had set for herself and appreciated the Board's help in achieving them.

Agenda Item # 15 – Board Member Comments

Vice-President Chris Comstock thanked everyone for selecting him as the new Board President and wanted to thank the outgoing Board Officers and the incoming Board Officers for their service. There was a comment on the importance that the Legislators being involved with Elderly Services and a comment about how elective officials view elderly services and fundraising for those services.

Agenda Item # 16 – Executive Director's Report

Ms. Helen King stated that she would be sending an e-mail out regarding information on a Legislative update.

Agenda Item # 17 – Open Agenda/Public Comment

Ms. Kathleen Russell, Project Director, Pinellas Opportunity Council stated that they have received a grant for \$10,000 from the Senior Citizens Services out of Clearwater for wheelchair ramps.

Agenda Item # 18 – Adjourn

There being no other items for discussion the meeting adjourned at 10:58 a.m.

Respectfully Submitted,

Harriet Crozier, Secretary

Brenda Black
Recording Secretary

Approved if signed
Date _____