

AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS' MEETING MINUTES—February 13, 2017

Board Members Present:

President Virginia Rowell, Pinellas County
Vice-President Chris Comstock, Pinellas County
Mayor Camille Hernandez, City of Dade City, Pasco County
Sallie Parks, Pinellas County
Charles Robinson, Esquire, Pinellas County
Martha Lenderman, Pinellas County
Robert Hatfield, Pasco County
Judge George Jirotko, 6th Judicial Circuit
Mike Wells, Jr., Commissioner, Pasco County Board of County Commissioners
Lounell Britt, Pinellas County
Julie Peluso, Fire Commissioner, Palm Harbor Fire Control & Rescue, Pinellas County
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners
Elithia Stanfield, Pinellas County
Julie Hale, Pasco County

Board Members on Tele-Conference:

Treasurer Jan Rauer, Pasco County
Patricia Malarkey-Stallard, Pasco County

Board Members Not Present:

Secretary Linda Lee, Pinellas County
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners
Harriet Crozier, Pinellas County
Barbara Sheen Todd, Pinellas County

Others Present:

Helen King, Acting Executive Director, Area Agency on Aging of Pasco-Pinellas
Kathy Carleton, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas
Beverly Burton, ADRC Director, Area Agency on Aging of Pasco-Pinellas
Brenda Black, Administrative Secretary, Area Agency on Aging of Pasco-Pinellas
Courtney Vandenberg, Executive Aide, Pinellas County Board of County Commissioners
Teresa Hibbard, Vice President of Philanthropy, YMCA
Shannon Spowls, Vice President of Healthy Living, YMCA
Mary Morris, Active Older Adult Coordinator, YMCA

Agenda Item # 1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors' Meeting was held Monday, February 13, 2017 at the Area Agency on Aging of Pasco/Pinellas, 9549 Koger Blvd. St. Petersburg, FL. President Virginia Rowell called the meeting to order at 9:35 a.m.

Agenda Item # 2 – Introduction of Audience

President Virginia Rowell asked the audience to introduce themselves and welcomed them to the meeting.

Agenda Item # 3 – Public Meeting Notice

President Virginia Rowell announced the meeting was publicly noticed.

Agenda Item # 4 – Roll Call

Ms. Helen King, Acting Executive Director, called the roll. A quorum of board members was present.

Agenda Item # 6 – Guest Speakers

Teresa Hibbard, Shannon Sprowls, and Mary Morris, representatives of the YMCA of the Suncoast presented information about their organization. All members were ask to share their experiences with the Y and several members did. The representatives also noted the huge role in getting and keeping seniors active, independent and connected. Ms. Sprowls and Ms. Morris shared their programs around Healthy Aging and how these specific programs are impacting seniors in Pasco and Pinellas counties. There were several questions of which were answered by one of the representatives. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 7 – Addendum Item (s) or any other Item Requiring Board Discussion

None.

Agenda Item # 5 – Public Comments for Items on Agenda

President Rowell skipped this item, but the one audience member had no comment.

Agenda Item # 11 – Consent Agenda

President Rowell moved this item because it should be the first item of business. President Rowell stated that the items on the Consent Agenda were January 09, 2017 Board Meeting minutes, Surplus/Deficit Report for December 2016, a Program Monitoring Report: Area Agency on Aging of Pasco/Pinellas – OAA Title III E-National Family Caregiver Support Program – Annual Visit and the January 09, 2017 Advisory Council minutes. Ms. Sallie Parks made a motion to approve the Consent Agenda and Ms. Elithia Stanfield seconded. There were no questions or comments. None opposed, motion carried.

Agenda Item # 9 – Membership and Nominating Committee Meeting

Ms. Sallie Parks (Chair) stated that the Membership and Nominating Committee discussed the possible Pasco candidates to fill the vacancy and were recommending Ms. Julie Hale for the position with her term effective immediately until 2018. President Rowell stated that the Membership and Nominating Committee had made a motion and that it did not need a second. There were no questions or comments and the motion passed.

PROPOSED ANNUAL ELECTION OF DIRECTORS OF THE BOARD

Ms. Sallie Parks (Chair) stated that the Nominating Committee reviewed and consider additional three-year terms for the following board members: Lounell Britt; Judge George Jirotko; Charles Robinson; Commissioner Mike Wells; Jan Rauer; Chris Comstock and Commissioner Charlie Justice. Ms. Parks let the committee know that all these members wish to renew for another term, and their new three-year terms (2017-2020) will begin following the agency's Annual Meeting on March 20, 2017. Information only, no action necessary.

PROPOSED ANNUAL ELECTION OF OFFICERS OF THE BOARD

Ms. Sallie Parks stated that the Nominating Committee needed to consider and recommend officers for the next one-year term to begin at the end of the agency's Annual Meeting on March 20, 2017. According to the agency's bylaws "officers shall be elected for a one year term and may be re-elected for a second consecutive term..." Ms. Parks stated that the officers are not eligible to serve another term in their existing position. Ms. Parks stated that the Nominating Committee are recommending this new slate of officers: Chris Comstock, President; Mayor Camille Hernandez, Vice President; Harriet Crozier, Secretary; Linda Lee, Treasurer. Ms. Parks stated that the action will take place at the Annual Meeting on March 20, 2017. Information only, no action necessary.

Board took a break from 10:10 a.m. to 10:23 a.m. for pictures

Agenda Item # 8 – Executive Transition Committee Report

Mr. Chris Comstock gave a brief update on the search activities and the changes in the goals and job responsibilities. He also noted that in the ad for the Executive Directors position they put in that the agency would not be paying any travel or moving expenses for this position. The Secretary of DOEA was advised of the search committee's activities, and he has responded to that notification. There were a few questions and comments of which President Rowell addressed. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 10 – Area Agency on Aging Finance Committee Report

Ms. Jan Rauer gave a report on the Finance Committee that met by teleconference on February 02, 2017 and stated that they reviewed the Area Agency on Aging Financial Statement for the month of December 2016 along with the explanation of variances and moved that the Financial Statement be received and filed for audit and be taken to the Board of Directors Meeting on February 13, 2017. The Board voted on the motion presented by the Committee to receive and file the financial statement for the month of December 2017 and that the Financial Statement should be addressed in the Consent Agenda for future meetings. There was also a discussion on the subject of investigating a fundraiser/grant writer, along with the cost involved, that the Finance Committee brought to the board. Mayor Camille Hernandez made a motion to table this discussion and for now and that it should be one of the first things for the new Executive Director to explore. Ms. Sallie Parks seconded. There were no further questions or comments. None opposed, motion carried.

Agenda Item # 12 – Contract Review Process-State General Revenue Programs FY 2017-2018

Ms. Tawnya Martino presented the contract review process for the state general revenue programs with the two lead agencies out to bid this year. Fire Commissioner Julie Peluso made a motion to approve the Timetable and Ms. Lounell Britt seconded. There were no questions or comments. None opposed, motion carried.

Agenda Item # 13 – Senior Citizens Services, Inc. Funding

Ms. Tawnya Martino provide an overview of a grant awarded to the AAAPP in the amount of \$20,000 from Senior Citizens Services, Inc. for the period of January 1, 2017 to December 31, 2017. Ms. Martino stated that the non-recurring funding will enhance the VOCA and OAA Title VII Elder Abuse programs with crime prevention education. There were a few questions and comments of which Ms. Martino addressed. Ms. Sallie Parks made a motion to approve funding, and Mayor Camille Hernandez seconded. There were no further questions or comments. None opposed, motion carried.

Agenda Item # 14 – Results of DOEA Monitoring Report on AAAPP

Ms. Tawnya Martino presented the DOEA monitoring report for the visit on November 15-16, 2016. Ms. Martino stated that for the 8th year in a row the AAAPP had no findings. Ms. Martino stated that they did have suggestions for improvement, and Ms. Martino also presented our response to DOEA. There was a comment of congratulations. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 15 – Legislative Update

Ms. Helen King and Mr. Jason Martino presented information on the Local Service Program (LSP), General Revenue, Medicaid funding, and the potential impact on these programs during the upcoming Legislative Session. Ms. King reported on the meetings they have attended. Ms. King also spoke about some of the talking points so that board members can be prepared for any legislative advocacy if/when the opportunity presents itself. Mr. Martino gave information on the programs so that board members would be knowledgeable of the numbers involved. There were several questions, comments and suggestions from the board members. Staff addressed all of these. Information only, no action necessary.

Agenda Item # 16 – President’s Report

President Virginia Rowell talked about the Florida Council on Aging meeting and that she had met with the staff of AAAPP and discussed that meeting with the board.

Agenda Item # 17 – Board Member Comments

There was a statement about the economic future of seniors. There was also a suggestion about the guest speakers time include a Q & A segment.

Agenda Item # 18 – Executive Director’s Report

Ms. Helen King publicly thanked all of the Program Directors and Shannon Fernandez for all of their hard work during this time. Ms. King spoke about the upcoming Annual Luncheon.

Agenda Item # 19 – Open Agenda/Public Comment

None.

Agenda Item # 20 – Adjourn

There being no other items for discussion the meeting adjourned at 11:45 a.m.

Respectfully Submitted,

Linda Lee, Secretary

Brenda Black
Recording Secretary

Approved if signed
Date _____