

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
CONTRACT REVIEW PROCESS
TIMETABLE**

**COMMUNITY CARE FOR THE ELDERLY/ALZHEIMERS DISEASE INITIATIVE/
HOME CARE FOR THE ELDERLY
SFY 2017-2018**

Proposal Deadlines			
	ACTIVITIES	DATE	TIME
1.	AAAPP Board of Directors Meeting Approval of Pinellas and Pasco CCE Lead Agency Competitive Procurement Process for 2 Lead Agencies (1 Lead Agency for Pasco County and 1 Lead Agency for Pinellas County)	2/13/17	9:30 am
2.	Request for Proposal published via Legal Notice in Tampa Bay Times, Florida Administrative Register and AAAPP website http://www.agingcarefl.org/2017ccerfp	2/24/17	N/A
3.	Interested parties memo distributed	2/24/17	N/A
4.	RFP documents available on the Area Agency on Aging of Pasco-Pinellas, Inc. website at: http://www.agingcarefl.org/2017ccerfp	3/10/17	9:00 am
5.	Pre-Proposal Bidder's Conference: Area Agency on Aging of Pasco-Pinellas, Inc. 9549 Koger Blvd.; Suite 100 St. Petersburg, FL 33702 The Pre-Proposal Bidder's Conference will include a review of RFP package, followed by a question and answer session. <i>* No inquiries accepted after completion of Bidder's Conference</i>	3/16/17	10:00 am
6.	Response to inquiries & RFP addenda on the Area Agency on Aging of Pasco-Pinellas, Inc. website at: http://www.agingcarefl.org/2017ccerfp	3/17/17	3:00 pm
7.	Letter of Intent to submit a proposal due	3/21/17	3:00 pm

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
 CONTRACT REVIEW PROCESS
 TIMETABLE**

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 HOME CARE FOR THE ELDERLY
 SFY 2017-2018**

Proposal Deadlines			
	ACTIVITIES	DATE	TIME
8.	Last day for proposal submission at: <i>Area Agency on Aging of Pasco-Pinellas, Inc. 9549 Koger Blvd.; Suite 100 St. Petersburg, FL 33702</i>	4/5/17	3:00 pm
9.	Proposals opened and reviewed for fatal criteria	4/5/17	3:05 pm
10.	Selection Team Meeting	TBD	TBD
11.	Program Planning and Development Committee Meeting to review Selection Team recommendations	TBD	TBD
12.	Board of Directors Meeting to: <ul style="list-style-type: none"> • review committee recommendations • approve Lead Agency designation for Pasco County and Pinellas County • approve final allocations 	5/15/17	9:30 am
13.	CCE Lead Agency Designation Notice of Intent to Award published via Legal Notice in Tampa Bay Times, Florida Administrative Register and AAAPP website http://www.agingcarefl.org/2017ccerip	TBD	N/A
14.	Announcement of final awards by formal written notice	TBD	N/A
15.	Services Initiated	7/1/17	N/A