

AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
BOARD OF DIRECTORS' MEETING MINUTES–October 17, 2016

**Board Members Present:**

President Virginia Rowell, Pinellas County  
Secretary Linda Lee, Pinellas County  
Mayor Camille Hernandez, City of Dade City, Pasco County  
Sallie Parks, Pinellas County  
Charles Robinson, Esquire, Pinellas County  
Martha Lenderman, Pinellas County  
Barbara Sheen Todd, Pinellas County  
Robert Hatfield, Pasco County  
Mike Wells, Jr., Commissioner, Pasco County Board of County Commissioners  
Julie Peluso, Fire Commissioner, Palm Harbor Fire Control & Rescue, Pinellas County  
Elithia Stanfield, Pinellas County

**Board Members on Tele-Conference:**

None.

**Board Members Not Present:**

Vice-President Chris Comstock, Pinellas County  
Treasurer Jan Rauer, Pasco County  
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners  
Judge George Jirotko, Pasco-Pinellas Circuit  
Lounell Britt, Pinellas County  
Christine Abarca, Pasco County  
Patricia Malarkey-Stallard, Pasco County  
Harriet Crozier, Pinellas County

**Others Present:**

Mike Isaacson, Executive Director, Area Agency on Aging of Pasco-Pinellas  
Helen King, Deputy Director, Area Agency on Aging of Pasco-Pinellas  
Kathy Carleton, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas  
Tawnya Martino, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas  
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas  
Beverly Burton, ADRC Director, Area Agency on Aging of Pasco-Pinellas  
Brenda Black, Administrative Secretary, Area Agency on Aging of Pasco-Pinellas  
Gabriel Papadopoulos, Division Manager, Pasco County Elderly Nutrition  
Jemith Rosa, President/CEO, CARES Inc.  
Elizabeth Hayne, Program Director, CARES Inc.

**Agenda Item # 1 – Call to Order**

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors' Meeting was held Monday, October 17, 2016 at the CARES Elfers Center, 4136 Barker Drive, New Port Richey, FL. President Virginia Rowell called the meeting to order at 9:40 a.m.

**Agenda Item # 2 – Introduction of Audience**

President Virginia Rowell asked the audience to introduce themselves and welcomed them to the meeting.

### **Agenda Item # 3 – Public Meeting Notice**

President Virginia Rowell announced the meeting was publicly noticed.

### **Agenda Item # 4 – Roll Call**

Mr. Mike Isaacson, Executive Director, asked Ms. Black to call the roll. A quorum of board members was present.

### **Agenda Item # 5 – Approval of Minutes**

President Virginia Rowell presented the last meeting's minutes. Mr. Charles Robinson made a motion to approve the September 19, 2016 Board of Directors' meeting minutes. Mayor Camille Hernandez seconded the motion. There were no questions or comments. None opposed, motion carried.

### **Agenda Item # 6 – Public Comments for Items on Agenda**

None.

### **Agenda Item # 7 – Guest Speakers**

Ms. Helen King introduced Ms. Jemith Rosa, President/CEO from CARES Inc. who gave a brief history about Elfers Center along with a brief history on herself. Ms. Rosa provided an overview of their programs and services since she has taken over the leadership of the agency 10 months ago. Ms. Rosa spoke about the vision of CARES Inc., fundraising, Senior Centers, Enrichment Centers, and the services they provide. There were a few questions of which Ms. Rosa addressed. There were no further questions or comments. Information only, no action necessary.

### **Agenda Item # 8 – Addendum Item (s) or any other Item Requiring Board Discussion**

None.

### **Agenda Item # 9 – Area Agency on Aging Financial Status**

Ms. Kathy Carleton presented the financial statement for the month of August, 2016. Ms. Carleton stated there was an explanation of variance and asked if there were any questions. There were no questions or comments. Ms. Sallie Parks made a motion to receive and file the Financial Statement. Ms. Elithia Stanfield seconded the motion. None opposed, motion carried.

### **Agenda Item # 10 - Surplus/Deficit Report**

Ms. Kathy Carleton presented the monthly surplus/deficit report which includes the following funding sources: Title III E; ADI; HCE; CCE; and OAA/LSP; by agency providers for the month of August, 2016. There were no questions or comments. Information only, no action necessary.

### **Agenda Item # 11 – Programmatic Monitoring Report**

Ms. Tawnya Martino presented one report on: Neighborly Care Network. Ms. Martino asked if there were any questions and there was one about how to confirm that meals are U. S. Home Grown and Ms. Martino addressed this question. There were no further questions or comments. Mayor Camille Hernandez made a motion to accept and file for audit, and Ms. Sallie Parks seconded. None opposed, motion carried.

### **Agenda Item # 12 – Planning for Annual Meeting/Luncheon in 2017**

Ms. Helen King started a discussion on the board's preferences for the time/date/location/food and the program for the Annual Meeting and Annual Luncheon. Ms. King stated that the March 20, 2017 Board Meeting will be addressing the new officers and terms of service, as the terms for the existing officers will be up. Ms. King asked about the location and there was an agreement that everyone liked Ruth Eckerd Hall. Ms. King asked if the dates of April 7, 21, or 28 would be a problem for anyone and there were no objections, she also stated that she would be looking more at April 21 or April 28 first and wanted to know if that would be a problem and there were no objections. Next Ms. King asked about the food and it was suggested that the lighter menu is better with a dessert. Ms. King stated that she would request that Judge Jirotko do the induction of officers and board members agreed. Suggestions for the Program were Animals, light entertainment, and feature one or more recipients of our services, Jeff Johnson as a speaker, Award of Service for Mike Fasano. Information only, no action necessary.

### **Agenda Item # 13 – Board Speakers in 2017**

Ms. Helen King started a discussion regarding speakers and/or subject matter that board members would like to arrange for board meetings in 2017. Ms. King stated that there were two speakers that did not present in 2016 so she has moved them to 2017 and those are the YMCA and Mr. Gabriel Papadopoulos. Other suggestions were AARP, Congressman or Representative after the election, Village to Village, Domestic Violence against seniors, Disaster Preparedness, and a presentation on Elder Court. Information only, no action necessary.

### **Agenda Item # 14 – Advisory Council Minutes**

Ms. Helen King stated that in keeping with the Board suggestions, minutes of the AAAPP Advisory Council meeting were being shared with the Board as a means to connect with the Advisory Council. Information only, no action necessary.

### **Agenda Item # 15 – Client Scenario**

Ms. Beverly Burton presented information on a real-time client on our waiting list. There were several questions and comments about the information she presented and Ms. Burton addressed each one. There were no further questions or comments. Information only, no action necessary.

### **Agenda Item # 16 – President's Report**

President Virginia Rowell encouraged board members to attend the Entrance and more important the Exit Interviews on November 15<sup>th</sup> and 16<sup>th</sup> for the DOEA Monitoring. President Rowell also wanted to thank the Search Committee and Staff for all their hard work, and introduced the new Executive Director Mike Isaacson. Mr. Isaacson gave a little history about himself and talked about his short time with the AAAPP. Mr. Isaacson talked about the things he is focused on and presented a list of things he was planning to work on.

### **Agenda Item # 17 – Board Member Comments**

There were a few comments thanking the Search Committee and Staff for their hard work and welcomed Mr. Isaacson.

### **Agenda Item # 18 – Executive Director's Report**

Mr. Mike Isaacson spoke about the SHINE Program winning the PSA of the Year 2015-2016 and how it was announced at the ADRC meeting in Tampa.

**Agenda Item # 19 – Open Agenda/Public Comment**

Mr. Jason Martino stated that a representative from Representative David Jolly's office would be in our offices on November 8, 2016 between 9:00 am and 11:00 am if anyone wanted to speak with them. Mr. Martino also stated that they would be sending out a media release on the SHINE Award. Mr. Martino spoke about the Disaster Recovery Center in Pasco and Pinellas. Ms. Jemith Rosa stated that CARES, Inc. have been passing out blankets to anyone in need.

**Agenda Item # 20 – Adjourn**

There being no other items for discussion the meeting adjourned at 11:32 a.m.

Respectfully Submitted,

Linda Lee, Secretary

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Brenda Black  
Recording Secretary

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Approved if signed  
Date \_\_\_\_\_