

Board Members Present:

President Virginia Rowell, Pinellas County
Vice-President Chris Comstock, Pinellas County
Secretary Linda Lee, Pinellas County
Mayor Camille Hernandez, City of Dade City, Pasco County
Sallie Parks, Pinellas County
Charles Robinson, Esquire, Pinellas County
Martha Lenderman, Pinellas County
Barbara Sheen Todd, Pinellas County
Robert Hatfield, Pasco County
Lounell Britt, Pinellas County
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners
Julie Peluso, Fire Commissioner, Palm Harbor Fire Control & Rescue, Pinellas County

Board Members on Tele-Conference:

Elithia Stanfield, Pinellas County
Judge George Jirotko, Pasco-Pinellas Circuit

Board Members Not Present:

Treasurer Jan Rauer, Pasco County
Mike Wells, Jr., Commissioner, Pasco County Board of County Commissioners
Christine Abarca, Pasco County
Patricia Malarkey-Stallard, Pasco County
Harriet Crozier, Pinellas County

Others Present:

Mike Isaacson, Executive Director, Area Agency on Aging of Pasco-Pinellas
Helen King, Deputy Director, Area Agency on Aging of Pasco-Pinellas
Kathy Carleton, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas
Brenda Black, Administrative Secretary, Area Agency on Aging of Pasco-Pinellas
Marsha Coke, Director ADC/Nutrition, Neighborly Care Network
Kathleen Russell, Project Director, Pinellas Opportunity Council
Carolyn King, Executive Director, Pinellas Opportunity Council
Kristina Jalazo, Project Director, Gulf Coast Jewish Family and Community Services, Inc.
Leslie Weiland, Professional Liaison, Empath Health

Agenda Item # 1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors' Meeting was held Monday, November 21, 2016 at the Area Agency on Aging of Pasco/Pinellas, 9549 Koger Blvd. St. Petersburg, FL. President Virginia Rowell called the meeting to order at 9:35 a.m.

Agenda Item # 2 – Introduction of Audience

President Virginia Rowell asked the audience to introduce themselves and welcomed them to the meeting.

Agenda Item # 3 – Public Meeting Notice

President Virginia Rowell announced the meeting was publicly noticed.

Agenda Item # 4 – Roll Call

Mr. Mike Isaacson, Executive Director, asked Ms. Black to call the roll. A quorum of board members was present.

Agenda Item # 5 – Approval of Minutes

President Virginia Rowell presented the last meeting's minutes. Ms. Sallie Parks made a motion to approve the October 17, 2016 Board of Directors' meeting minutes. Ms. Martha Lenderman seconded the motion. There were no questions or comments. None opposed, motion carried.

Agenda Item # 6 – Public Comments for Items on Agenda

None.

Agenda Item # 7 – Guest Speakers

Ms. Helen King introduced Ms. Leslie Weiland, Professional Liaison with Empath Health who gave a presentation about all of the services involved in Palliative Care Consultation Services. Ms. Weiland also spoke on their volunteers. There were a few questions of which Ms. Weiland addressed. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 8 – Addendum Item (s) or any other Item Requiring Board Discussion

None.

Agenda Item # 9 – Area Agency on Aging Finance Committee Report

Ms. Kathy Carleton gave a report on the Finance Committee that met by teleconference on November 1, 2016 and stated that they reviewed the Area Agency on Aging Financial Statement for the month of September 2016 along with the explanation of variances and moved that the Financial Statement be received and filed for audit and be taken to the Board of Directors Meeting on November 21, 2016. The Board voted on the motion presented by the Committee to receive and file the financial statement for the month of September 2016. There were no questions or comments. None opposed, motion carried.

Agenda Item # 10 – Fiscal Monitoring Reports

Ms. Kathy Carleton presented two reports: Neighborly Care Network and Bay Area Legal Services, Inc. There were no questions or comments. Fire Commissioner Julie Peluso made a motion to accept and file for audit, and Ms. Sallie Parks seconded. None opposed, motion carried.

Agenda Item # 11 - Surplus/Deficit Report

Ms. Kathy Carleton presented the monthly surplus/deficit report which includes the following funding sources: Title III E; ADI; HCE; CCE; and OAA/LSP; by agency providers for the month of September 2016. There were no questions or comments. Information only, no action necessary.

Agenda Item # 12 – Programmatic Monitoring Report

Ms. Tawnya Martino presented one report on: Board of Pasco County Commissioners. Ms. Martino stated that there were no issues and asked if there were any questions. There were no questions or comments. Ms. Barbara Sheen Todd made a motion to accept and file for audit, and Mayor Camille Hernandez seconded. None opposed, motion carried.

Agenda Item # 13 – New Vendor

Ms. Tawnya Martino provided information on a new vendor Harmony Home Health, LLC that is seeking permission to be added to Community Care for the Elderly, Alzheimer's Disease Initiative, Home Care for the Elderly and the Older Americans Act Title III-E programs, and stated that this is a licensed Home Health Agency. There were no questions or comments. Mayor Camille Hernandez made a motion to approve and sign the Vendor Agreement and Fire Commissioner Julie Peluso seconded. None opposed, motion carried.

Agenda Item # 14 – Waitlist

Ms. Tawnya Martino presented an update on the status of the waiting lists. There were a few questions and some comments that were addressed by either Ms. Martino or Mr. Mike Isaacson. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 15 – Outcome Measures

Ms. Tawnya Martino presented an achievement of outcome measures for the fiscal year 2015-2016. There were no questions or comments. Information only, no action necessary.

Agenda Item # 16 – SHINE

Mr. Jason Martino stated that the SHINE program was awarded the "Planning and Service Area (PSA) of the Year" for services covering 2015-2016. Mr. Martino stated that this was the second year in a row that SHINE has been awarded this honor, and also four out of the last five years. There were a few questions and comments of which Mr. Martino or Mr. Isaacson addressed. There were no further questions or comments. Information only, no action necessary.

Agenda Item # 17 – President's Report

President Virginia Rowell spoke about the DOEA Monitoring, asked that the Pinellas Sheriff Bob Gualtieri be one of our speakers, upcoming Executive Committee Meeting and talked about all the participation there was on all the talking points today.

Agenda Item # 18 – Board Member Comments

A comment on Staff decorations of the room, having Senator Jack Latvala, Congressman Gus Bilirakis, Representative Kathleen Peters, Representative Richard Corcoran and the Pasco Sheriff Chris Nocco be a speaker.

Agenda Item # 19 – Executive Director's Report

Mr. Mike Isaacson spoke about his first 40 days here, the things he had started to implement, a change in procedure for DOEA and how the agency was working to resolve it, ask for volunteers to be on a Selection Team of which both Mayor Camille Hernandez and Fire Commissioner did. Mr. Isaacson also talked about a change in the agency's 401K plan and getting a recommendation for a HIPAA consultant.

Agenda Item # 20 – Open Agenda/Public Comment

Ms. Helen King stated that the back page of the Agenda has the date for the Annual Luncheon and asked members to please note the date and time.

Agenda Item # 21 – Adjourn

There being no other items for discussion the meeting adjourned at 11:05 a.m.

Respectfully Submitted,

Linda Lee, Secretary

Brenda Black
Recording Secretary

Approved if signed
Date _____