

AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
BOARD OF DIRECTORS' MEETING MINUTES—June 20, 2016

**Board Members Present:**

President Virginia Rowell, Pinellas County  
Vice-President Chris Comstock, Pinellas County  
Secretary Linda Lee, Pinellas County  
Mayor Camille Hernandez, City of Dade City, Pasco County  
Sallie Parks, Pinellas County  
Martha Lenderman, Pinellas County  
Barbara Sheen Todd, Pinellas County  
Robert Hatfield, Pasco County  
Charlie Justice, Commissioner, Pinellas County Board of County Commissioners  
Lounell Britt, Pinellas County  
Julie Peluso, Fire Commissioner, Palm Harbor Fire Control & Rescue, Pinellas County  
Elithia Stanfield, Pinellas County

**Board Members on Tele-Conference:**

Patricia Malarkey-Stallard, Pasco County  
Harriet Crozier, Pinellas County  
Judge George Jirotko, Pasco-Pinellas Circuit  
Mike Wells, Jr., Commissioner, Pasco County Board of County Commissioners

**Board Members Not Present:**

Treasurer Jan Rauer, Pasco County  
Christine Abarca, Pasco County  
Charles Robinson, Esquire, Pinellas County

**Others Present:**

Sally Gronda, Executive Director, Area Agency on Aging of Pasco-Pinellas  
Helen King, Deputy Director, Area Agency on Aging of Pasco-Pinellas  
Kathy Carleton, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas  
Tawnya Martino, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas  
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas  
Beverly Burton, ADRC Director, Area Agency on Aging of Pasco-Pinellas  
Celeste Johnson, Lead Medicaid Waiver Specialist, Area Agency on Aging of Pasco-Pinellas  
Brenda Black, Administrative Secretary, Area Agency on Aging of Pasco-Pinellas  
John Palumbo, Program Administrator, Department of Children and Families  
Marsha Coke, Director, Neighborly Care Network  
Eleanor Brooks, Program Director, Pinellas Opportunity Council, Inc.  
Courtney Vandenberg, Executive Aide to Commissioner Charlie Justice, Board of County Commissioners in Pinellas County  
Ashley Tait-Dinger, Director, Quality & Value Measurements, Florida Health Care Coalition  
David Hochsprung, Cavanaugh CO., LLP

**Agenda Item # 1 – Call to Order**

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors' Meeting was held Monday, June 20, 2016 at the Area Agency on Aging of Pasco/Pinellas, 9549 Koger Blvd. St. Petersburg, FL. President Virginia Rowell called the meeting to order at 9:30 a.m.

**Agenda Item # 2 – Introduction of Audience**

President Virginia Rowell asked the audience to introduce themselves and welcomed them to the meeting.

**Agenda Item # 3 – Public Meeting Notice**

President Virginia Rowell announced the meeting was publicly noticed.

**Agenda Item # 4 – Roll Call**

Ms. Sally Gronda, Executive Director, called the roll. A quorum of board members was present.

**Agenda Item # 5 – Approval of Minutes**

President Virginia Rowell presented the last meeting's minutes. Ms. Martha Lenderman made a motion to approve the May 16, 2016 Board of Directors' meeting minutes. Ms. Sallie Parks seconded the motion. There were no questions or comments. None opposed, motion carried.

**Agenda Item # 6 – Public Comments for Items on Agenda**

None.

**Agenda Item # 7 – Guest Speakers**

President Virginia Rowell asked Ms. Helen King to introduce the guest speaker. Ms. King presented Ashley Tait-Dinger, Director for Quality & Value Measurements at the Florida Health Care Coalition. Ms. Tait-Dinger talked about Nosocomial Infections which she stated are infections acquired at hospitals and healthcare facilities. Ms. Tait-Dinger also spoke about patient safety, workers safety, and ways to prevent getting an infection at a Healthcare facility. There were a few questions and a comment, of which Ms. Tait-Dinger addressed. There were no further questions or comments. Information only, no action necessary.

**Agenda Item # 8 – Addendum Item (s) or any other Item Requiring Board Discussion**

None.

**Agenda Item # 10 – Area Agency on Aging Audit Report**

President Rowell moved this item before Agenda Item # 9. Ms. Kathy Carleton introduced Mr. David Hochsprung of Cavanaugh Co., LLP who presented a breakdown of the 2015 Draft Audit report. There were a few questions of which were addressed by Mr. Hochsprung. With no further questions or comments. Information only, no action necessary.

**Agenda Item # 9 – Executive Transition Committee Report**

Mr. Chris Comstock gave a brief update about the search activities of the Executive Transition Committee. The Committee went through the applicants and based on their education and experience, a number of applicants will receive questions to answer and send back to the committee. Mr. Comstock stated that when the committee receive the answers they will have another meeting. There were a few questions and comments of which Mr. Comstock and President Rowell addressed. There were no further questions or comments. Information only, no action necessary.

**Agenda Item # 11 – Area Agency on Aging Financial Status**

Ms. Kathy Carleton presented the financial statement for the month of April, 2016. Ms. Carleton stated there was an explanation of variance and asked if there were any questions. There were no questions or comments. Mayor Camille Hernandez made a motion to receive and file the Financial Statement. Fire Commissioner Julie Peluso seconded the motion. None opposed, motion carried.

**Agenda Item # 12 – Revised General Revenue Allocations for FY 2016-2017**

Ms. Kathy Carleton stated that DOEA increased our funding levels for Community Care for the Elderly and Alzheimer's Disease Initiative. There were no questions or comments. Ms. Barbara Sheen-Todd made a motion to accept funding and Ms. Martha Lenderman seconded. None opposed, motion carried.

**Agenda Item # 13 - Surplus/Deficit Report**

Ms. Kathy Carleton presented the monthly surplus/deficit report which includes the following funding sources: Title III E; ADI; HCE; CCE; and OAA/LSP; by agency providers for the month of April, 2016. There were no questions or comments. Information only, no action necessary.

**Agenda Item # 14 – Programmatic Monitoring Reports**

Ms. Tawnya Martino presented three reports on: CARES, Inc. OAA Title III-B/LSP - Chore, CARES, Inc. OAA Title III-B/LSP/LSP Respite, and Area Agency on Aging of Pasco/Pinellas. Ms. Martino stated that there were no issues with the reports. There were no questions or comments. Mayor Camille Hernandez made a motion to accept and file for audit, and Ms. Lounell Britt seconded. None opposed, motion carried.

**Agenda Item # 15 – Elder Abuse**

Ms. Tawnya Martino spoke about World Elder Abuse Awareness Day being recognized on June 15<sup>th</sup>, also about elder abuse, warning signs, and the process for reporting elder abuse. Ms. Martino also spoke about the Senior Victim Advocate Program that assists victims of abuse in Pasco and Pinellas counties. There were several questions and comments, and Ms. Martino or Mr. John Palumbo, Program Administrator with Department of Children and Families, answered the questions about their procedures. Also Ms. Marsha Coke, Director, Neighborly Care Network spoke about a letter they had received and the process she took in addressing it. There were no further questions or comments. Information only, no action necessary.

**Agenda Item # 16 – Statewide Medicaid Managed Care Long Term Care Program (SMMCLTP)**

Ms. Beverly Burton and Ms. Celeste Johnson gave an update of this program in that it was the close of this Fiscal year. Ms. Johnson gave information on all the numbers on the people that were served through this program. Ms. Johnson also gave a client's scenario. Ms. Burton gave out a chart on performance measures to date and that AAAPP had met all performance measures. There were a few questions and Ms. Burton addressed them. There were no further questions or comments. Information only, no action necessary.

**Agenda Item # 17 – Advisory Council Minutes**

Ms. Helen King shared the AAAPP Advisory Council Minutes with the Board of Directors. There were no questions or comments. Information only, no action necessary.

**Agenda Item # 18– President's Report**

President Virginia Rowell thanked staff members for all their hard work. President Rowell reminded everyone that there would not be a July meeting.

**Agenda Item # 19 – Board Member Comments**

There was a comment about a staff member recognizing the decorations for the Fourth of July and the tragedy in Orlando.

**Agenda Item # 20 – Executive Director’s Report**

None.

**Agenda Item # 21 – Open Agenda/Public Comment**

None.

**Agenda Item # 22 – Adjourn**

There being no other items for discussion the meeting adjourned at 11:15 a.m.

Respectfully Submitted,

Linda Lee, Secretary

Brenda Black  
Recording Secretary

Date \_\_\_\_\_  
Approved if signed