

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS MEETING MINUTES
HELD AT PASCO COUNTY BOCC BOARDROOM
8731 CITIZENS DRIVE
NEW PORT RICHEY, FL 34654
APRIL 15, 2024**

Board Members Present

President, Stuart Strikowsky
Vice President, Anne Corona
Barbara Sheen Todd
Lena Wilfalk
Julie Hale
Judge George Jirotko, 6th Judicial Circuit
Chris Comstock
Lisa Shippy-Gonzalez

Board Members Not Present:

Mai Vu
Paula O'Neil, PhD
Commissioner Charlie Justice, Pinellas Board of County Commissioners
Treasurer, David Alvarez
Virginia Rowell

Others Present on Teams

Secretary, Audrey Baria
Commissioner Seth Weightman, Commissioner Pasco Board of County Commissioners

Others Present in Person:

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Kerry Kimball Marsalek, Chief Operating Officer, Area Agency on Aging of Pasco-Pinellas
Kristina Jalazo, Vice President of Finance, Area Agency on Aging of Pasco-Pinellas
Christine Didion, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas
Francisco Alvarado, Information Technology Manager, Area Agency on Aging of Pasco-Pinellas
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas
Colleen Flynn, Legal Counsel, Area Agency on Aging of Pasco-Pinellas

Agenda Item #1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday, April 15, 2024, in 8731 Citizens Drive, New Port Richey, FL 34654. President Stuart Strikowsky called the meeting to order at 9:38 a.m.

Agenda Item #2 – Introduction of Audience

President Stuart Strikowsky invited the audience to introduce themselves, which they did.

Agenda Item #3 – Public Meeting Notice

President Stuart Strikowsky announced the meeting was publicly noticed.

Agenda Item #4 – Roll Call

Ms. Ann Marie Winter, Executive Director called the roll. A quorum of board members was not present. After consulting with Colleen Flynn, Legal Counsel, President Strikowsky announced that the Board would review all the items on the agenda, but no votes could be held without a quorum

Agenda Item #5 – Public Comments for Items on Agenda

There were no public comments for items on the agenda.

Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion

None

Agenda Item #7 – Consent Agenda

The items on the Consent Agenda will be discussed and voted on at the May meeting.

Agenda Item #8– Item(s) for Discussion from the Consent Agenda

None.

Agenda Item #9 – Membership & Nominating Committee

The recommendations by the Membership & Nominating Committee will be voted on at the May meeting.

Agenda Item #10 – DOEA Funding

Ann Marie Winter, AAAPP Executive Director, announced that the Department of Elder Affairs has notified the AAAPP that it will receive \$348,599.51 in funding for its SHINE program with a contract start date of April 1, 2024 and ending March 31, 2025. This represents a \$5,000 increase over last year. The Board will vote on this matter at the May meeting.

Agenda Item #11 – Board Retention & Recruitment Plan

Ann Marie Winter, AAAPP Executive Director, announced that the DOEA Contract of Governance requires the AAAPP to implement a Board Retention & Recruitment Plan. The Board will vote on this matter at the May meeting.

Agenda Item #12 – Acknowledgment of Barbara Sheen Todd, Board Member

Ann Marie Winter, AAAPP Executive Director, shared that Pinellas Community Foundation will provide the AAAPP with a grant of \$100,000 to benefit seniors who have needs related to direct costs of housing in St. Petersburg as per their donor’s restricted gift. The Board will vote on this matter at the May meeting.

Agenda Item #13 – 50th Anniversary Celebration Update

Ann Marie Winter, AAAPP Executive Director, provided an update on the 2024 luncheon. Single tickets will go on sale on May 6, 2024.

Agenda Item #14 – Bonus Policies

Kristina Jalazo, AAAPP VP of Finance shared that the Finance Committee met on April 4, 2024 and made a motion to recommend the adoption of two bonus policies. They are *Furthering Education and Professional Development Policy* and *Length of Service Award Policy*. The Board will vote on this matter at the May meeting.

Agenda Item #15 – Older Americans Act Homemaker Expansion Project – Pasco County

Christine Didion, AAAPP Director of Program Accountability, shared that the Community Aging and Retirement Services, Inc. dba CARES remains the currently procured Older Americans Act Provider for Homemaking services in Pasco County. To ensure no disruption in homemaker services to Pasco seniors, additional service providers have been explored to provide Homemaking services in Pasco County with Older Americans Act funds under \$35,000, in accordance with the AAAPP’s procurement policy and procedures and Florida Statute 287.057. Those service providers are Pasco Senior Home Care LLC dba Home Instead and Reliance Home Care LLC dba FirstLight Home Care and their contracts started April 1, 2024. The Board will vote on this matter at the May meeting. President Stuart Strikowsky apologized on behalf of the board because there was no quorum so a vote on this matter could not take place.

Agenda Item #16 – President’s Report

None.

Agenda Item #17 – Executive Director’s Report

Ann Marie Winter, AAAPP Executive Director, referred the Board members to the Executive Director’s Report for April 2024, which was distributed at the meeting. Chris Comstock thanked the AAAPP staff for their hard work and suggested the agency consider conduct an IT threat assessment.

Agenda Item #20 – Board Members’ Comments

None

Agenda Item #21 – Open Agenda/Public Comments

None.

Agenda Item #22 – Adjourn

There being no other items for discussion the meeting adjourned at 10:08 a.m.

Respectfully Submitted,

Audrey Baria, Secretary

Nora Fitzpatrick
Recording Secretary

Approved if signed

Date _____