

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
FINANCE COMMITTEE MEETING MINUTES HELD VIA MICROSOFT TEAMS  
January 4, 2024**

**Committee Members Present**

David Alvarez (Chair)  
Chris Comstock  
Judge George Jirotko  
Dr. Paula O'Neil

**Committee Members Not Present**

None

**Others Present**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas  
Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas  
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

**Agenda Item #1 - Call to Order**

The Area Agency on Aging of Pasco Pinellas, Inc. Finance Committee Meeting was held on Thursday, January 4, 2024, via Microsoft Teams. Chair David Alvarez called the meeting to order at 9:32 a.m.

**Agenda Item #2 - Public Meeting Notice**

Ms. Ann Marie Winter announced the meeting was publicly noticed.

**Agenda Item #3 - Roll Call**

Ms. Ann Marie Winter called the roll. A quorum of committee members was present.

**Agenda Item #4 - Approval of Minutes**

Chair David Alvarez presented the last meeting minutes of the November 2023 meeting, and asked if there were any questions or comments, there were none. Chris Comstock made a motion to approve the November 9, 2023 Finance Committee meeting minutes. Dr. Paula O'Neil seconded. None opposed, motion carried.

**Agenda Item #5 - Addendum Item(s) or any other Item(s) requiring Board Discussion**

None.

**Agenda Item #6 – AAAPP Unaudited Statement of Financial Position**

Ms. Paula Moore, Chief Financial Officer, presented AAAPP's unaudited Statement of Financial Position to the Finance Committee. Chris Comstock made the motion to recommend taking the document to the Board for approval and Dr. Paula O'Neil seconded. None opposed, motion carried.

**Agenda Item #7 - AAAPP Unaudited Statement of Revenue and Expense Budget vs. Actual**

Ms. Paula Moore presented the Unaudited Statement of Revenue and Expense Budget vs. At year-to-date through November 30, 2023. Dr. Paula O'Neil made the motion to recommend taking the statement to the Board of Directors and Chris Comstock seconded. None opposed, motion carried.

**Agenda Item #8 - AAAPP Unaudited Statement of Activities and Changes in Net Assets**

Ms. Paula Moore presented the Unaudited Statement of Activities and Changes in Net Assets year-to-date through November 30, 2023. Dr. Paula O'Neil made the motion to recommend taking the statement to the Board of Directors and Chris Comstock seconded. None opposed, motion carried.

**Agenda Item #9 - Surplus/(Deficit) Report**

Ms. Ann Marie Winters presented the Surplus/Deficit Report year-to-date through November 30, 2023. Chris Comstock made the motion to recommend taking the report to the Board of Directors and Dr. Paula O'Neil seconded. None opposed, motion carried.

**Agenda Item #10 — Items for Discussion**

None

**Agenda Item #11 – Chairman's Report**

None

**Agenda Item #12 — Executive Director's Report**

Ann Marie Winter, Executive Director, provided an update regarding recent developments with CARES in Pasco County.

**Committee Member's Comments**

None.

**Agenda Item #14 - Adjourn**

There being no other items for discussion, the meeting adjourned at 10:26 a.m.

Respectfully submitted,

David Alvarez, Chair

\_\_\_\_\_  
Nora Fitzpatrick  
Recording Secretary

\_\_\_\_\_  
Chair

Date: \_\_\_\_\_