

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
BOARD OF DIRECTORS MEETING MINUTES  
HELD AT AAAPP CONFERENCE ROOM, 9549 KOGER BLVD  
ST. PETERSBURG, FL 33702  
FEBRUARY 12, 2024**

**Board Members Present**

President, Stuart Strikowsky, D.O.  
Secretary, Audrey Baria, M.D.  
Treasurer, David Alvarez  
Mai Vu  
Chris Comstock  
Paula O'Neil, PhD  
Julie Hale  
Virginia Rowell  
Lisa Shippy-Gonzalez

**Board Members Not Present:**

Charlie Justice, Commissioner, Pinellas Board of County Commissioners  
Lena Wilfalk  
Vice President, Anne Corona  
Barbara Sheen Todd

**Others Present on Teams**

Judge George Jirotko, 6<sup>th</sup> Judicial Circuit  
Seth Weightman

**Others Present in Person:**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas  
Kerry Kimball Marsalek, Chief Operating Officer, Area Agency on Aging of Pasco-Pinellas  
Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas  
Christine Didion, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas  
Tawnya Martino, ARDC Director, Area Agency on Aging of Pasco-Pinellas  
Sandra Brown, HR Manager, Area Agency on Aging of Pasco-Pinellas  
Matthew McKenna, Data/IT Specialist, Area Agency on Aging of Pasco-Pinellas  
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas  
Colleen Flynn, Legal Counsel, Area Agency on Aging of Pasco-Pinellas

**Agenda Item #1 – Call to Order**

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday, February 12, 2024, in the AAAPP Conference Room, 9549 Koger Blvd., St. Petersburg, FL 33702. President Stuart Strikowsky called the meeting to order at 9:34 a.m.

**Agenda Item #2 – Introduction of Audience**

President Stuart Strikowsky invited the audience to introduce themselves, which they did.

### **Agenda Item #3 – Public Meeting Notice**

President Stuart Strikowsky announced the meeting was publicly noticed.

### **Agenda Item #4 – Roll Call**

Ms. Ann Marie Winter, Executive Director called the roll. A quorum of board members was present.

### **Agenda Item #5 – Public Comments for Items on Agenda**

There were no public comments for items on the agenda.

### **Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion**

Kerry Kimball Marsalek shared that the City of Largo has issued a Notice of Funding Availability for the FY 2024-2025 in its Community Development Block Grant (CDBG) Program. Ms. Marsalek shared that the AAAPP was requesting authorization to submit a funding request through the CDBG program to fund Chore services in the category of Public Services (Supportive Services) for Largo residents that are aged 62 or older. City of Largo is allocating \$92,000 from the CDBG to be available for public services in this funding cycle. The AAAPP wishes to apply for the CDBG funding to serve more seniors on the Chore waitlist that reside in Largo. Dr. Paula O’Neil made the motion to approve the AAAPP apply for this funding. Chris Comstock seconded the motion. None opposed, motion carried.

### **Agenda Item #7 – Consent Agenda**

Chris Comstock requested to pull agenda items #71 from consideration.. Chris Comstock made the motion to approve the Consent Agenda absent the aforementioned item. Dr. Audrey Baria seconded the motion. None opposed, motion carried.

### **Agenda Item #8– Item(s) for Discussion from the Consent Agenda**

Regarding Agenda Item #71, Chris Comstock asked how the new vendor — Lookup Properties, Inc. dba Lookup Construction Services — falls under the Community Care for the Elderly and Alzheimer’s Disease Initiative. Ms. Christine Didion, Director of Program Accountability, explained that the Community Care for the Elderly and the Alzheimer’s Disease Initiative are case managed programs that are able to provide a host of services that address multiple facets of a client’s life. This can include home modifications to ensure the client’s home is safe and functional for the client to continue to safely live in. This vendor provides home modifications of grab bars, wheelchair ramps, and can install other accessibility features to increase the safety of homes of CCE and ADI clients. Chris Comstock made a motion to approve Agenda Item #71. Dr Paula O’Neil seconded the motion. None opposed, motion carried.

### **Agenda Item #9 – Board Presentation**

Mandy Cloninger, CEO Relentless Pursuits, Inc, presented about development activities related to Strategic Plan Goal #2: Increase & Diversify Funding. She reviewed the basics: who our team is, what we do, the board’s role, and by the end how Board members can confidently and comfortably help engage others and build relationships to fulfill mission. She stressed that there is a place for every board member and each of them are an integral part of the development team. Ms. Cloninger detailed the Board’s role leading up to the agency’s 50<sup>th</sup> Anniversary Luncheon.

### **Agenda Item #10 – Renewal of Terms of Board Members and Officers**

Ms. Ann Marie Winter, Executive Director, spoke on behalf of Commissioner Charlie Justice, Chair of the Membership and Nominating Committee, who was not in attendance. Ms. Winter explained that the Nominating Committee met on January 23, 2024 and reviewed the renewal of three-year terms of office for three board members whose terms of office will conclude as of the Annual Meeting on March 18, 2024. Julie Hale, Lena Wilfalk, and Mai Vu wish to renew for another term. New three-year terms (2024-2027) will begin following the agency's Annual Meeting on March 18, 2024. The Membership and Nominating Committee recommended that the Board of Directors approve additional three-year terms (2023-2026) for the aforementioned members. The additional terms were approved.

Ms. Winter said that the Membership & Nominating Committee also considered leadership responses and recommended the following Slate of Officers for the Board of Directors: Stuart Strikowsky - President; Anne Corona - Vice President; Audrey Baria - Secretary and David Alvarez -Treasurer. Officer terms are for the next one-year term to begin after their installation at the Agency's Annual Meeting on March 18, 2024. The Membership and Nominating Committee recommended that the Board of Directors approve the Slate of Officers. The Slate of Officers was approved.

### **Agenda Item #11 – Rebranding AAAPP**

Ms. Ann Marie Winter, Executive Director, spoke on behalf of Commissioner Charlie Justice, Chair of the Marketing Workgroup Committee, who was not in attendance. She shared that the Committee is close to presenting the new logo and will do so at the next meeting.

### **Agenda Item #12 – AAAPP 2022-2025 Strategic Plan**

Virginia Rowell led a discussion about Strategic Plan stewardship in 2024 and beyond. She asked the Board to give careful consideration to the Strategic Plan Committee, which would be losing most of its members after the June 2024 AAAPP Board of Directors' meeting and encouraged current members to stay engaged in meeting the Strategic Plan goals.

### **Agenda Item #13 – AAAPP Board Meeting Locations**

Lisa Shippy-Gonzalez proposed holding four meetings in Pasco County going forward. Dr. Stuart Strikowsky, asked for volunteers to join a committee to discuss holding more meetings in Pasco County and the frequency of these meetings and report back to the Board with their recommendations.

### **Agenda Item #14 – Contract Review Process – State General Revenue Programs FY 2024-2025**

Christine Didion, Director of Program Accountability, presented the timetable for the contract review process for state general revenue programs.. Ms. Didion noted that there are no lead agencies out to bid this year.

### **Agenda Item #15 – Client Scenario**

Tawnya Martino, ADRC Director, presented information about a client on the agency's waitlist to illustrate the issues clients have prior to receiving a service.

**Agenda Item #16 – President’s Report**

Dr. Stuart Strikowsky, President, had nothing to report.

**Agenda Item #17 – Executive Director’s Report**

Ann Marie Winter, Executive Director, provided an update on the ongoing issues with CARES in Pasco County. She stressed that it has been a delicate process, and it is important for the AAAPP to lead. Ms. Winter said that calls to the Helpline are up 32% over this time last year.

**Agenda Item #18 – Board Members’ Comments**

Chris Comstock recognized the hard work of Jason Martino, who recently left his position within the agency. He also remarked that the Friendraiser event which the agency held in January was a wonderful event. Julie Hale shared that Congressman Bilirakis was hosting a senior forum for residents of Florida’s 12<sup>th</sup> Congressional District on February 22, 2024 at the St. Leo University Wellness Center. Ann Marie Winter, Executive Director, is scheduled to present on services for seniors.

**Agenda Item #19 – Open Agenda/Public Comments**

None.

**Agenda Item #20 – Adjourn**

There being no other items for discussion the meeting adjourned at 11:08 a.m.

Respectfully Submitted,

Audrey Baria, Secretary

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Nora Fitzpatrick  
Recording Secretary

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Approved if signed

Date\_\_\_\_\_