

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS MEETING MINUTES
HELD AT AAAPP CONFERENCE ROOM, 9549 KOGER BLVD
ST. PETERSBURG, FL 33702
NOVEMBER 20, 2023**

AGENDA ITEM #3B
1/8/2024

Board Members Present

President, Stuart Strikowsky
Secretary, Audrey Baria
Treasurer, David Alvarez
Barbara Sheen Todd
Charlie Justice, Commissioner, Pinellas Board of County Commissioners
Julie Hale
Lena Wilfalk
Judge George Jirotko, 6th Judicial Circuit
Mai Vu
Virginia Rowell

Board Members Not Present:

Chris Comstock

Others Present on Teams

Vice President, Anne Corona
Lisa Shippy-Gonzalez
Immediate Past President, Charlie Robinson
Paula O'Neil, PhD

Others Present in Person:

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Kerry Kimball Marsalek, Chief Operating Officer, Area Agency on Aging of Pasco-Pinellas
Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Christine Didion, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, ARDC Director, Area Agency on Aging of Pasco-Pinellas
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas
Matthew McKenna, Data/IT Specialist, Area Agency on Aging of Pasco-Pinellas
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas
Colleen Flynn, Legal Counsel, Area Agency on Aging of Pasco-Pinellas
Christine Krohn, Director Elder Services, Gulf Coast JFCS

Agenda Item #1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday, November 20, 2023, in the AAAPP Conference Room, 9549 Koger Blvd., St. Petersburg, FL 33702. President Stuart Strikowsky called the meeting to order at 9:32 a.m.

Agenda Item #2 – Introduction of Audience

President Stuart Strikowsky invited the audience to introduce themselves, which they did.

Agenda Item #3 – Public Meeting Notice

President Stuart Strikowsky announced the meeting was publicly noticed.

Agenda Item #4 – Roll Call

Ms. Ann Marie Winter, Executive Director called the roll. A quorum of board members was present.

Agenda Item #5 – Public Comments for Items on Agenda

There were no public comments for items on the agenda.

Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion

None.

Agenda Item #7 – Veterans Care Direct Program

Dijana Radek, VA Program Manager, presented information about the Veterans Directed Care Program and client scenarios of those served through the program.

Agenda Item #8 – Consent Agenda

Judge George Jirtotka made the motion to approve the Consent Agenda. Commissioner Charlie Justice seconded the motion. None opposed, motion carried.

Agenda Item #9 – Item(s) for Discussion from the Consent Agenda

None.

Agenda Item #10 – DOEA Funding

Ann Marie Winter, Executive Director, shared that the DOEA notified the AAAPP that it will contract: 1) An amendment to restart the EHCE program. The amendment added additional funding of \$752,865.71 to the contract for a total of \$4,019,083.35. Expenses are to be encumbered by December 31, 2023, and spent by January 31, 2024. 2) Additional funding of \$37,817.00 was added to our OAA contract for a total of \$12,919,604.84 to be spent by December 31, 2023. Judge George Jirtotka made the motion for the board to approve the DOEA contract. Dr. Audrey Baria seconded the motion. None opposed, motion carried.

Agenda Item #11 – 2024 Annual Luncheon

Ann Marie Winter, Executive Director, presented two potential dates for the 2024 Annual Luncheon which will be held in person. Those dates are Friday, June 7, 2024, or Saturday, June 8, 2024. Barbara Sheen Todd made the motion to hold the Annual Luncheon on Friday, June 7, 2024. Lena Wilfalk seconded the motion. None opposed, motion carried.

Agenda Item #12 – Conflict-of-Interest Form 2024

Ann Marie Winter, Executive Director requested that the Conflict-of-Interest form for 2024 be completed as soon as possible by each board member and returned to the AAAPP by mail or electronically. AAAPP requires the Board of Directors to complete Conflict-of-Interest forms annually.

Agenda Item #13 – 2024 AAAPP Board Meeting Schedule

Ann Marie Winter, Executive Director, shared the 2024 board meeting schedule. The AAAPP Board of Directors will meet 10 times in 2024 on the 3rd Monday of the month with the exception of January and February 2024 when they will meet on the 2nd Monday of the month. There are no meetings in July and December.

Agenda Item #14 – Employee Handbook – Revision

Ann Marie Winter, Executive Director, presented changes to Employee Handbook for Board review and approval. Dr. Audrey Baria made the motion to approve the changes to the Employee Handbook. Commissioner Charlie Justice seconded the motion. None opposed, motion carried.

Agenda Item #15 – Israeli Evacuees

Kerry Kimball Marsalek, COO, shared that 700 Americans on four separate flights returned to the United States from Israel through Tampa International Airport in an operation spearheaded by the State of Florida. Local agencies were asked to volunteer and greet them at the airport when they arrived. Jason Martino, Director of Planning, represented the AAAPP.

Agenda Item #16 – Client Scenario

Tawnya Martino, ARDC Director, presented information about a client(s) on the Agency’s Waitlist to illustrate the issue(s) clients are experiencing prior to receiving a service.

Agenda Item #17 – President’s Report

Dr. Stuart Strikowsky, President, reported that he and Ann Marie Winter met with a new strategic planning consultant.

Agenda Item #18 – Executive Director’s Report

Ann Marie Winter, Executive Director, shared her report with the Board. She discussed the significant increase in calls that the agency receives on a weekly basis.

Agenda Item #19 – Board Members’ Comments

Mai Vu recounted the meeting with Senator Darryl Rouson that she attended with Ann Marie Winter and reported that because of the issues they discussed, the Senator called the Department of Elder Affairs during their meeting.

Agenda Item #20 – Open Agenda/Public Comments

None.

Agenda Item #21 – Adjourn

There being no other items for discussion the meeting adjourned at 10:22 a.m.

Respectfully Submitted,

Audrey Baria, Secretary

Nora Fitzpatrick
Recording Secretary

Approved if signed

Date _____